

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MA-504 - Springfield/Hampden County CoC

1A-2. Collaborative Applicant Name: City of Springfield MA

1A-3. CoC Designation: UFA

1A-4. HMIS Lead: City of Springfield MA

1B. Coordination and Engagement–Inclusive Structure and Participation

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| 1B-1. | Inclusive Structure and Participation–Participation in Coordinated Entry. | |
| | NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r. | |
| | In the chart below for the period from May 1, 2021 to April 30, 2022: | |
| | 1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or | |
| | 2. select Nonexistent if the organization does not exist in your CoC’s geographic area: | |

| | Organization/Person | Participated in CoC Meetings | Voted, Including Electing CoC Board Members | Participated in CoC’s Coordinated Entry System |
|-----|---|------------------------------|---|--|
| 1. | Affordable Housing Developer(s) | Yes | Yes | Yes |
| 2. | Agencies serving survivors of human trafficking | Yes | Yes | Yes |
| 3. | CDBG/HOME/ESG Entitlement Jurisdiction | Yes | Yes | Yes |
| 4. | Disability Advocates | Yes | No | No |
| 5. | Disability Service Organizations | No | No | No |
| 6. | EMS/Crisis Response Team(s) | Yes | No | No |
| 7. | Homeless or Formerly Homeless Persons | Yes | Yes | No |
| 8. | Hospital(s) | Yes | Yes | Yes |
| 9. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | Nonexistent | No | No |
| 10. | Law Enforcement | Yes | No | Yes |
| 11. | Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates | Yes | No | No |
| 12. | LGBTQ+ Service Organizations | Nonexistent | No | No |
| 13. | Local Government Staff/Officials | Yes | Yes | Yes |
| 14. | Local Jail(s) | Yes | No | No |
| 15. | Mental Health Service Organizations | Yes | Yes | Yes |
| 16. | Mental Illness Advocates | Yes | No | No |

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| 17. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes | Yes | Yes |
| 18. | Organizations led by and serving LGBTQ+ persons | Yes | No | No |
| 19. | Organizations led by and serving people with disabilities | Yes | Yes | No |
| 20. | Other homeless subpopulation advocates | Yes | Yes | No |
| 21. | Public Housing Authorities | Yes | Yes | Yes |
| 22. | School Administrators/Homeless Liaisons | Yes | Yes | No |
| 23. | State Domestic Violence Coalition | No | No | No |
| 24. | State Sexual Assault Coalition | No | No | No |
| 25. | Street Outreach Team(s) | Yes | Yes | Yes |
| 26. | Substance Abuse Advocates | Yes | No | No |
| 27. | Substance Abuse Service Organizations | Yes | Yes | Yes |
| 28. | Victim Service Providers | Yes | Yes | Yes |
| 29. | Domestic Violence Advocates | Yes | Yes | No |
| 30. | Other Victim Service Organizations | Yes | Yes | No |
| 31. | Youth Advocates | Yes | Yes | No |
| 32. | Youth Homeless Organizations | Yes | Yes | No |
| 33. | Youth Service Providers | Yes | Yes | Yes |
| | Other: (limit 50 characters) | | | |
| 34. | MA Dept of Children and Families | Yes | Yes | Yes |
| 35. | MassHire | Yes | Yes | No |

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| 1B-2. | Open Invitation for New Members. | |
| | NOFO Section VII.B.1.a.(2) | |

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| | Describe in the field below how your CoC: |
| 1. | communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC; |
| 2. | ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats; |
| 3. | invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities). |

(limit 2,500 characters)

1. The CoC's website indicates that CoC membership is open to all, and provides information about how to become a member, and that all meetings are open to the public. In advance of its annual meetings, the CoC posts notice on its website and notice on the website of the Western Mass Network to End Homelessness that new members are welcome, and can join by indicating interest to the CoC administrator or by attending the meeting.

2. The CoC posts notices and information on its website in an accessible PDF format. Meetings are held via Zoom and closed captioning is available.

3. The CoC has invited organizations serving specific communities experiencing homelessness to join the CoC and attend its meetings, including the annual meeting. Several of these organizations have leaders or staff who have been CoC Board members in the last year, including Martin Luther King Jr. Family Services (serving the Black community), New North Citizens Council (serving the Latino community), Gandara Center (serving the Latino community), and Arise for Social Justice (a member-led community organization dedicated to defending and advancing the rights of poor people). These groups have been actively engaged in our CoC's planning and implementation of changes to increase equity among the people we serve. The CoC has conducted outreach to the area's LGBTQ organization, OutNow, and the regional disability rights organization, STAVROS, inviting them to have a representative from their organization join the CoC Board of Directors, but they have not yet done so.

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| 1B-3. | CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. | |
| | NOFO Section VII.B.1.a.(3) | |

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| Describe in the field below how your CoC: | |
| 1. | solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness; |
| 2. | communicated information during public meetings or other forums your CoC uses to solicit public information; and |
| 3. | took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness. |

(limit 2,500 characters)

1. In coordination with the Western Massachusetts Network to End Homelessness (WMNEH), the CoC held monthly or bi-monthly population-specific open and publicly advertised meetings: Individuals, Unaccompanied Youth, Veterans, Families and Career Services. Advance notice of the meetings are posted on the WMNEH website and sent to a very large email distribution list, and meeting notes are posted on the WMNEH website. Meetings were attended by CoC leadership and multiple community stakeholders and provided an opportunity and forum to discuss strategies to prevent and end homelessness.

Throughout the year, the CoC regularly receives guidance from the Youth Action Board, through the participation of YAB members on the CoC's Board of Directors and the Youth and Young Adult Executive Committee, and through meetings with the YAB regarding identification of unmet needs, evaluation of programs, the PIT count, and updating the CoC's coordinated community plan to prevent and end youth homelessness.

2. WMNEH meetings are held via Zoom, and information is shared by speaker and presentation materials shared on the screen and distributed to the public (emailed to participants and posted on the web.) Closed captioning is available during meetings. YAB meetings talk place in a combination of formats: in-person, via Zoom, and hybrid (allowing for in-person and Zoom at the same time). Closed captioning is available when Zoom is used.

All meetings provide opportunity for comment and discussion by all attendees, and Zoom meetings also enable participants to provide written comments through the chat feature.

3. In the past year, the CoC took action on the following items raised in public meetings: creation of a racial equity workgroup and action plan; initiation of a new training series on mainstream benefits; creation of a new prioritization method for EHVs which was designed to ensure equitable distribution of the vouchers; review/reorganization of the CoC's domestic violence coordinated entry system (including development of a new assessment tool); and increased coordination of outreach to unsheltered individuals.

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| 1B-4. | Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding. | |
| | NOFO Section VII.B.1.a.(4) | |

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| Describe in the field below how your CoC notified the public: | |
| 1. | that your CoC will consider project applications from organizations that have not previously received CoC Program funding; |
| 2. | about how project applicants must submit their project applications—the process; |
| 3. | about how your CoC would determine which project applications it would submit to HUD for funding; and |
| 4. | how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats. |

(limit 2,500 characters)

1. On Aug. 12, 2022, the CoC publicly posted notice that it is accepting proposals for new and renewal projects to the websites of the CoC, the CoC lead (the City of Springfield), and the Western Massachusetts Network to End Homelessness; published notice in the newspaper of record; and emailed notice to a distribution list of organizations that are involved in the fields of housing and homelessness. The notice directed interested applicants to the posted Request for Proposals (RFP) document which provides detailed information about the opportunity and how to apply. The Notice and RFP state that the CoC competition is open to all eligible applicants and that the CoC is seeking applications for new projects.
2. The RFP explains how applications must be submitted (one part in esnaps and an on-line Part 2 application) and informs potential applicants that CoC staff will guide them through use of esnaps, as well as the process for requesting access to and assistance with esnaps.
3. The RFP explains that CoC uses a competition in which renewal, expansion and new projects are all evaluated and considered, and describes the process for evaluation and selection. Specifically, it states that all projects are scored and ranked according to published objective criteria which is made available in the RFP. The RFP states the Scoring and Ranking Committee is made up of CoC members who are not associated with any applicants and makes decisions on which projects to include in the CoC application.
4. The RFP was posted online in an accessible PDF format.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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| 1C-1. | Coordination with Federal, State, Local, Private, and Other Organizations. | |
| | NOFO Section VII.B.1.b. | |
| | In the chart below: | |
| | 1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or | |
| | 2. select Nonexistent if the organization does not exist within your CoC's geographic area. | |

| | Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects | Coordinates with the Planning or Operations of Projects? |
|-----|---|--|
| 1. | Funding Collaboratives | Nonexistent |
| 2. | Head Start Program | Yes |
| 3. | Housing and services programs funded through Local Government | Yes |
| 4. | Housing and services programs funded through other Federal Resources (non-CoC) | Yes |
| 5. | Housing and services programs funded through private entities, including Foundations | Yes |
| 6. | Housing and services programs funded through State Government | Yes |
| 7. | Housing and services programs funded through U.S. Department of Health and Human Services (HHS) | Yes |
| 8. | Housing and services programs funded through U.S. Department of Justice (DOJ) | Yes |
| 9. | Housing Opportunities for Persons with AIDS (HOPWA) | Yes |
| 10. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | Nonexistent |
| 11. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes |
| 12. | Organizations led by and serving LGBTQ+ persons | Yes |
| 13. | Organizations led by and serving people with disabilities | No |
| 14. | Private Foundations | Yes |
| 15. | Public Housing Authorities | Yes |
| 16. | Runaway and Homeless Youth (RHY) | Yes |
| 17. | Temporary Assistance for Needy Families (TANF) | Yes |
| | Other:(limit 50 characters) | |

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| 18. | Community Colleges, MassHire, MA Dept of Children and Families, MA Dept of Youth Services | Yes |
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| 1C-2. | CoC Consultation with ESG Program Recipients. | |
| | NOFO Section VII.B.1.b. | |

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| | Describe in the field below how your CoC: |
| 1. | consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds; |
| 2. | participated in evaluating and reporting performance of ESG Program recipients and subrecipients; |
| 3. | provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and |
| 4. | provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update. |

(limit 2,500 characters)

- The CoC provided input on community needs and funding priorities to the City of Springfield (the only ESG entitlement community in the CoC's boundaries) as part of the planning process for ESG and ESG-CV funds, and participated on application review committees for the ESG and ESG-CV grants. The CoC and the City have collaborated to create ESG written standards for providing assistance. The CoC also provided input to the state of Massachusetts for its ESG and ESG-CV planning processes.
- The CoC collaborated with the City of Springfield (ESG recipient) to create ESG performance standards and provides HMIS-generated Consolidated Annual Performance and Evaluation Reports (CAPER) to the City and State.
- The CoC provides PIT and HIC data annually to the Consolidated Plan jurisdictions in its geography--Springfield, Holyoke, Chicopee and Westfield--by sending a written report and copy of the complete data set.
- The CoC provides information to the four consolidated plan jurisdictions for annual plans and CAPERS. In addition, community development staff from each of the four consolidated plan jurisdictions participate on the CoC's Board of Directors, which receives regular data reports.

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| 1C-3. | Ensuring Families are not Separated. | |
| | NOFO Section VII.B.1.c. | |

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

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|----|--|-----|
| 1. | Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated. | No |
| 2. | Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated. | Yes |
| 3. | Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients. | Yes |

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| 4. | Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance. | Yes |
| 5. | Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers. | No |
| 6. | Other. (limit 150 characters) | |
| | The state of Massachusetts funds the emergency shelter system for families and has a regulatory prohibition against separating family members based on gender. | Yes |

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| 1C-4. | CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts. | |
| | NOFO Section VII.B.1.d. | |

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

| | | |
|----|------------------------------|-----|
| 1. | Youth Education Provider | Yes |
| 2. | State Education Agency (SEA) | Yes |
| 3. | Local Education Agency (LEA) | Yes |
| 4. | School Districts | Yes |

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| 1C-4a. | Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts. | |
| | NOFO Section VII.B.1.d. | |

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC Governance Charter provides a reserved seat on the Board of Directors for a member of the regional McKinney Vento Liaison Committee (made up of the McKinney Vento liaisons from the cities and towns of Hampden County). The CoC provides an annual written commitment to participate in regional monthly meetings of local homeless education liaisons.

As called for in the CoC's written coordinated community plan to prevent and end youth homelessness, the CoC has a staffed Homeless Provider-Education Provider workgroup that meets quarterly to share resources with the goals of: 1) assisting school staff in identifying homeless families and unaccompanied youth and providing referrals to resources, including referring unaccompanied youth to the CoC's youth housing resource hotline, and 2) ensuring that homeless children and youth are able to access education and education services. The Workgroup, chaired by Springfield Technical Community College, includes LEAs, the SEA, two local community colleges, JobCorps, and youth-serving organizations.

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| 1C-4b. | Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. | |
| | NOFO Section VII.B.1.d. | |

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

CoC written policy requires CoC- and ESG-funded providers to ensure that homeless children and youth are enrolled in school or early childhood education and are connected to appropriate education-related services in the community. The policy requires that providers that serve families or youth must have a designated staff person for this purpose and must distribute materials to family households that describe the education rights of children experiencing homelessness.

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| 1C-4c. | Written/Formal Agreements or Partnerships with Early Childhood Services Providers. | |
| | NOFO Section VII.B.1.d. | |

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

| | | MOU/MOA | Other Formal Agreement |
|-----|--|---------|------------------------|
| 1. | Birth to 3 years | No | No |
| 2. | Child Care and Development Fund | No | No |
| 3. | Early Childhood Providers | No | Yes |
| 4. | Early Head Start | No | No |
| 5. | Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV) | No | No |
| 6. | Head Start | No | No |
| 7. | Healthy Start | No | No |
| 8. | Public Pre-K | No | No |
| 9. | Tribal Home Visiting Program | No | No |
| | Other (limit 150 characters) | | |
| 10. | | | |

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| 1C-5. | Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaborating with Victim Service Providers. | |
| | NOFO Section VII.B.1.e. | |

Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:

| | |
|----|--|
| 1. | update CoC-wide policies; and |
| 2. | ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors. |

(limit 2,500 characters)

1. The CoC regularly collaborates with the two organizations in our geographic area that serve survivors of domestic violence--the YWCA of Western Massachusetts and Alianza DV Services. A senior staff member of the YWCA is on the CoC Board of Directors and is involved with approval of all CoC policies and procedures in that role. In 2022, the CoC is partnering with the YWCA, Alianza, and consultants from the national Safe Housing Alliance to update its written coordinated entry policies and procedures to improve the CoC's response to survivors of domestic violence.

2. In 2021-2022, the CoC provided a 6-part training for all providers on understanding and implementing trauma-informed care principles and practices. The CoC has continued to encourage trauma-informed best practices through its annual CoC funding competition, in which it awards points to organizations that demonstrate that they used trauma-informed practices throughout their programs. The CoC has had DV experts attend service provider meetings to discuss privacy and confidentiality issues, and rights under the Violence Against Women Act (VAWA). In 2022, the CoC is updating its HMIS policies and procedures and is incorporating additional guidance related to working with survivors of domestic violence.

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| 1C-5a. | Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section VII.B.1.e. | |

Describe in the field below how your CoC coordinates to provide training for:

| | |
|----|---|
| 1. | project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and |
| 2. | Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |

(limit 2,500 characters)

1. The CoC provides annual training for project staff on safety and planning protocols in serving survivors of domestic violence. Most recently this training has been provided by the national Safe Housing Alliance and has included information about local resources, DV dynamics, how a survivor's risk analysis factors into decisions about staying or separating, and how staff can navigate their responsibilities to both members of the household with increased safety as the goal. Presenters provided tips on partnering with DV advocates and agencies.

2. The CoC provides annual training for coordinated entry staff on safety and planning protocols in serving survivors of domestic violence. The most recent training was provided by the National Alliance for Safe Housing and was titled "Addressing Survivor Safety and Confidentiality Within Coordinated Entry Systems." The training reviewed federal requirements for Coordinated Entry Systems (CES) related to serving domestic violence and sexual assault survivors; communicated the importance of safety planning when working with survivors of domestic and sexual violence; and outlined key best practices and core components of safety planning within the CES.

In 2022, the CoC is working with the two organizations in our service areas that serve domestic violence and consultants from the national Safe Housing Alliance to update and revise our coordinated entry protocols regarding survivors. The process involves several months of weekly meetings that include examination of protocols in use in other communities, examination of best practices, and discussion of how these relate to and fit within our communities. As the work wraps up this fall, SHA and the DV providers will provide updated training for all coordinated entry and project staff.

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| 1C-5b. | Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
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NOFO Section VII.B.1.e.

Describe in the field below:

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| 1. | the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and |
| 2. | how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness. |

(limit 2,500 characters)

1. The CoC collects point-in-time and annual data from the two domestic violence shelters in its geographic area, both of which use a comparable database to collect deidentified aggregate data. The CoC also produces reports from its HMIS to determine numbers of DV survivors served in non-DV programs at a point-in-time and annually.

2. To determine the amount of need for housing resources for survivors, the CoC combines the point-in-time count numbers of survivors in DV shelters, and HMIS-reported numbers of DV survivors in emergency shelter, and transitional housing. The CoC has surveyed DV agencies to identify and understand the housing needs of survivors, and has used those survey results to create an estimate of the number of rapid rehousing and permanent supportive housing units needed for the number of survivors identified. The CoC has used data about the number of survivors currently served in existing RRH and PSH units and calculated expected turnover rates to identify the amount of need that can be met by existing programs. Finally, after taking into account how much housing need there is and how much can be met through turnover, the CoC has estimated the amount of need for new RRH and PSH units targeted to survivors.

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| 1C-5c. | Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| NOFO Section VII.B.1.e. | | |
| Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance: | | |
| 1. | the emergency transfer plan policies and procedures; and | |
| 2. | the process for individuals and families to request an emergency transfer. | |

(limit 2,500 characters)

1. The CoC provides a written statement of its emergency transfer plan policies and procedures (in English and Spanish) to all CoC programs, and the programs are required to distribute the policy to all of their participants annually. The CoC's Emergency Transfer Plan provides that a tenant in a CoC program who is the victim of domestic violence, dating violence, sexual assault or stalking and requests a transfer will be transferred within the program or outside the program to the next available CoC-funded unit for which the person or household is eligible under HUD's CoC rules, without needing to meet other eligibility or preference requirements. The eligible person or family retains their original homeless or chronically homeless status for the purposes of the transfer. All clients are empowered to exercise choice in selection of housing, and clients may refuse housing offers without providing a reason and be offered additional housing opportunities until they are offered one that meets their needs. The CoC permits transfers between programs, and DV transfers are prioritized without the housing provider knowing the reason for the transfer.

2. The written statement provided to all participants informs them of the process for individuals and families to request an emergency transfer. The process is for the survivor to call the specialized DV coordinated entry provider to identify the need for an emergency transfer.

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| 1C-5d. | Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking. | |
| | NOFO Section VII.B.1.e. | |

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

(limit 2,500 characters)

The CoC has a targeted coordinated entry project that specifically serves survivors of domestic violence and is operated by the two agencies in our geographic area that serve survivors. The DV CE projects assess the needs of survivors and, depending on participant need and choice, can refer to DV-specific TH, TH-RRH or RRH, or to any of the CoC's RRH or PSH programs that are open to all populations. The mechanics of the referral is for the DV CE to communicate with the standard CE system, which then adds the DV survivor to its dynamic, prioritized referral list for available resources.

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| 1C-5e. | Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section VII.B.1.e. | |

Describe in the field below how your CoC's coordinated entry includes:

| | |
|----|----------------------------|
| 1. | safety protocols, |
| 2. | planning protocols, and |
| 3. | confidentiality protocols. |

(limit 2,500 characters)

1. The CoC has created a specialized domestic violence coordinated entry project which is operated collaboratively by two domestic violence providers with extensive training and experience in safety planning and trauma-informed care. Survivors may also make initial contact at homeless services provider agencies, where coordinated entry staff have received training regarding DV-specific safety protocols.

2. The CoC's DV coordinated entry project specifically incorporates a safety assessment and safety planning into all interactions with people seeking assistance.

3. The DV Coordinated entry project incorporates case conferencing where applicant/participant identities are shielded. When the DV CE system decides on a referral and the referral is accepted by the participant, and agency-to-agency release of information is signed before any identifying information is shared.

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| 1C-6. | Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training. | |
| | NOFO Section VII.B.1.f. | |

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| 1. | Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? | Yes |
| 2. | Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)? | Yes |
| 3. | Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)? | Yes |

| | | |
|--------|--|--|
| 1C-6a. | Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance. | |
| | NOFO Section VII.B.1.f. | |

Describe in the field below:

| | |
|----|---|
| 1. | whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback; |
| 2. | how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination; |
| 3. | your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and |
| 4. | your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies. |

(limit 2,500 characters)

1. The CoC reviewed and updated its CoC-wide anti-discrimination policy in 2022, based on feedback from the CoC's Board of Directors. The CoC will continue to review and, if necessary, revise its policy on a regular basis and especially if stakeholder feedback identifies a need for updates.

2. The CoC provided training to providers in 2022 on review and updating of their anti-discrimination policies. The training specifically addressed inclusion of language to ensure compliance with HUD's Equal Access Rule.

3. The CoC required providers to submit their anti-discrimination policies as part of their application in the annual CoC funding competition and the competition provided points for policies that prohibited LGBTQ+ discrimination. Every program had a compliant policy. The CoC's annual monitoring process also reviews program policies to ensure consistency with CoC policies.

4. Failure to have a compliant policy would a) result in loss of points in the annual funding competition, which could jeopardize a program's funding; and b) result in a finding during monitoring, which the program would have to remedy in order to avoid sanctions which could include a hold on payment.

| | | |
|-------|---|--|
| 1C-7. | Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. | |
| | NOFO Section VII.B.1.g. | |

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

| Public Housing Agency Name | Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry | Does the PHA have a General or Limited Homeless Preference? | Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On? |
|-------------------------------|---|---|---|
| Springfield Housing Authority | 14% | Yes-HCV | No |
| Holyoke Housing Authority | 15% | Yes-HCV | No |

| | | |
|--------|---|--|
| 1C-7a. | Written Policies on Homeless Admission Preferences with PHAs. | |
| | NOFO Section VII.B.1.g. | |

Describe in the field below:

- steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
- state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The CoC has met with and requested that the two largest housing authorities -- the Springfield Housing Authority and the Holyoke Housing Authority--create homeless admission preferences. Both local housing authorities have worked with the CoC to create limited admission preferences. SHA has created a project-based section 8 program specifically for chronically homeless households referred by the CoC's coordinated entry system, and the Holyoke Housing Authority has used its Moving-to-Work designation to enable it to provide an annual pool of mobile section 8 vouchers which are made available to chronically homeless households referred by the CoC's coordinated entry system.

2. Not applicable.

| | | |
|--------|---|--|
| 1C-7b. | Moving On Strategy with Affordable Housing Providers. | |
| | Not Scored--For Information Only | |

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

| | | |
|----|--|----|
| 1. | Multifamily assisted housing owners | No |
| 2. | PHA | No |
| 3. | Low Income Housing Tax Credit (LIHTC) developments | No |
| 4. | Local low-income housing programs | No |

| | | |
|----|------------------------------|--|
| | Other (limit 150 characters) | |
| 5. | | |

| | | |
|--------|--|--|
| 1C-7c. | Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section VII.B.1.g. | |
|--------|--|--|

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

| | | |
|----|--|-----|
| 1. | Emergency Housing Vouchers (EHV) | Yes |
| 2. | Family Unification Program (FUP) | No |
| 3. | Housing Choice Voucher (HCV) | Yes |
| 4. | HUD-Veterans Affairs Supportive Housing (HUD-VASH) | Yes |
| 5. | Mainstream Vouchers | Yes |
| 6. | Non-Elderly Disabled (NED) Vouchers | No |
| 7. | Public Housing | No |
| 8. | Other Units from PHAs: | |
| | Foster Youth to Independence (FYI) vouchers | Yes |

| | | |
|--------|--|--|
| 1C-7d. | Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section VII.B.1.g. | |
|--------|--|--|

| | | |
|----|---|-------------------------------|
| 1. | Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)? | No |
| | | Program Funding Source |
| 2. | Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement. | |

| | | |
|--------|--|--|
| 1C-7e. | Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section VII.B.1.g. | |
|--------|--|--|

| | | |
|--|--|-----|
| | Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan? | Yes |
|--|--|-----|

| | | |
|---------------------------------|--|--|
| 1C-7e.1. | List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. | |
| Not Scored—For Information Only | | |

| | | |
|--|--|-----|
| | Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program? | Yes |
|--|--|-----|

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

| PHA |
|----------------------|
| Springfield Housi... |
| Holyoke Housing A... |
| MA Department of ... |

1C-7e.1. List of PHAs with MOUs

Name of PHA: Springfield Housing Authority

1C-7e.1. List of PHAs with MOUs

Name of PHA: Holyoke Housing Authority

1C-7e.1. List of PHAs with MOUs

Name of PHA: MA Department of Housing and Community
Development

1D. Coordination and Engagement Cont'd

| | | |
|-------|----------------------------------|--|
| 1D-1. | Discharge Planning Coordination. | |
| | NOFO Section VII.B.1.h. | |

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

| | |
|----------------------------|-----|
| 1. Foster Care | Yes |
| 2. Health Care | Yes |
| 3. Mental Health Care | Yes |
| 4. Correctional Facilities | Yes |

| | | |
|-------|---|--|
| 1D-2. | Housing First—Lowering Barriers to Entry. | |
| | NOFO Section VII.B.1.i. | |

| | | |
|----|--|------|
| 1. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition. | 12 |
| 2. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach. | 12 |
| 3. | This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |

| | | |
|--------|--|--|
| 1D-2a. | Project Evaluation for Housing First Compliance. | |
| | NOFO Section VII.B.1.i. | |

Describe in the field below:

| | |
|----|---|
| 1. | how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach; |
| 2. | the list of factors and performance indicators your CoC uses during its evaluation; and |
| 3. | how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach. |

(limit 2,500 characters)

1. The CoC evaluates every project on using a Housing First approach in two key ways. 1) Throughout the year the CoC observes whether the project rejects any referrals from coordinated entry and monitors the speed of progress toward housing placements in weekly case conferencing meetings led by CoC staff. 2) At the time of the CoC application, the CoC requires applicants to respond to supplemental questions about admission policies, service requirements, and termination policies in their programs in order to evaluate fidelity to the Housing First model.

2. The CoC uses the following factors and performance indicators during its evaluation: a) housing stability, which is the percent of participants who remain in the program or exit to permanent housing; and b) whether the program's narrative responses to questions conform that the program does not require any preconditions to housing (with the exception of where there is a federal or state subsidy program that requires an exclusion, such as a bar against sex offenders subject to a lifetime registration requirement); does not impose any service requirements upon participants; and terminates participants only in the most extreme circumstances, after providing an opportunity to contest the termination, and with provision of assistance to the terminated participant to access alternate housing and/or services.

This year the CoC looked at the measure of length of time from program enrollment to date housed, and realized that many providers have not been enrolling participants in HMIS until the date they are housed. The CoC has now conducted training on this data point so that it will have data on this measure to evaluate next year.

3. CoC staff attend regular ongoing case conferencing meetings that are part of our coordinated entry process and where referrals to CoC housing programs take place. This staff presence allows staff to monitor throughout the year whether programs are accepting all referrals, whether any providers attempt to impose preconditions, and progress from referral to housing placement. Because all of the CoC programs have committed to a Housing First approach, staff have been able to immediately remind providers of this commitment if they attempt to impose any other conditions on households referred to their programs. Case conferencing meetings provide an opportunity to strategize about ways to increase the speed of housing placements.

| | | |
|-------|--|--|
| 1D-3. | Street Outreach—Scope. | |
| | NOFO Section VII.B.1.j. | |
| | Describe in the field below: | |
| | 1. your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged; | |
| | 2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area; | |
| | 3. how often your CoC conducts street outreach; and | |
| | 4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. | |

(limit 2,500 characters)

1. The CoC's street outreach is carried out regularly by several programs. The PATH provider, Eliot Community Human Services, conducts daily outreach (weekdays) at meal sites, methadone clinics, a needle exchange, and drop-in centers. The CoC's youth/young adult providers conduct daily weekday outreach at places and organizations likely to be visited by homeless youth and young adults--including drop-in centers, laundromats, libraries, and bus stations. Catholic Charities Agency and Mercy Medical Center operate a coordinated program which provides street outreach in outdoor locations such as riverfronts and parks; this team coordinates with local police departments, who identify encampments and request that the team provide outreach to those sites. The Catholic Charities/Mercy Medical Team goes out 2 or 3 times a week for outreach.

Each of these outreach programs conduct assessments and enter unsheltered homeless people into HMIS and the CoC's coordinated entry system. Since 2020, using ESG-CV funds, the Catholic Charities/Mercy Medical team began using hotel rooms as non-congregate shelter sites, and encouraged unsheltered people who would not go to congregate shelter to enter into the hotel sites as a means of engagement while they worked together toward a housing plan.

2. The CoC's street outreach covers 100 percent of the CoC's geographic area.

3. The CoC provides daily outreach on weekdays. All regular sites are visited at least once every two to four weeks.

4. The CoC's outreach teams go out to sites where unsheltered people are, initiating conversations with them at encampments, meal sites, methadone clinics, a needle exchange site, and drop-in locations. The teams incorporate staff who are skilled at engaging people experiencing homelessness, including peer outreach workers, people in the recovery community, staff who are Spanish-speaking, and youth outreach workers. Street outreach is coordinated with the use of hotel rooms (non-congregate shelter), which is offered to unsheltered individuals who will not enter shelter as a strategy to engage those individuals in services.

| | | |
|-------|--|--|
| 1D-4. | Strategies to Prevent Criminalization of Homelessness. | |
| | NOFO Section VII.B.1.k. | |

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

| | | Ensure Homelessness is not Criminalized | Reverse Existing Criminalization Policies |
|----|---|---|---|
| 1. | Engaged/educated local policymakers | Yes | Yes |
| 2. | Engaged/educated law enforcement | Yes | Yes |
| 3. | Engaged/educated local business leaders | Yes | No |
| 4. | Implemented community wide plans | Yes | No |

| | | |
|----|------------------------------|--|
| 5. | Other:(limit 500 characters) | |
|----|------------------------------|--|

| | | |
|-------|--|--|
| 1D-5. | Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC). | |
| | NOFO Section VII.B.1.I. | |

| | 2021 | 2022 |
|---|------|------|
| Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of "Current." | 618 | 510 |

| | | |
|-------|---|--|
| 1D-6. | Mainstream Benefits–CoC Annual Training of Project Staff. | |
| | NOFO Section VII.B.1.m. | |

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

| | Resource | CoC Provides Annual Training? |
|----|--|-------------------------------|
| 1. | Food Stamps | Yes |
| 2. | SSI–Supplemental Security Income | Yes |
| 3. | TANF–Temporary Assistance for Needy Families | Yes |
| 4. | Substance Abuse Programs | Yes |
| 5. | Employment Assistance Programs | Yes |
| 6. | Other (limit 150 characters) | |

| | | |
|--------|---|--|
| 1D-6a. | Information and Training on Mainstream Benefits and Other Assistance. | |
| | NOFO Section VII.B.1.m | |

| | |
|----|--|
| | Describe in the field below how your CoC: |
| 1. | systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area; |
| 2. | works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and |
| 3. | works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. |

(limit 2,500 characters)

1. In 2022 the CoC initiated and provided a regular 'Lunch and Learn' series, which presented one-hour trainings on Zoom during the lunch hour. Presentations included SSI/SSDI, SNAPs, TANF, accessing substance use treatment, and employment programs. The presentations were widely advertised and available to all CoC providers; they were well-attended,

2. The CoC leads regular (weekly or biweekly, depending on population) multi-agency case-conferencing meetings where homeless individuals and families are discussed by name to identify needs, resources, and strategies to connect them with housing and services. Health Care for the Homeless and clinical staff from shelter, outreach, and behavioral health care providers attend these meetings, and assist in identifying and facilitating program referrals, including for mental health and substance abuse treatment. When a particularly complex case is identified during a case conferencing meeting, the CoC convenes a separate meeting of all agencies involved with the particular individual or family to create a personalized multi-agency plan to assist the person to connect to appropriate healthcare services. The Health Care for the Homeless program provides health services on site at many program locations, and will visit individuals in unsheltered locations and in their housing units. The health workers both provide health care and coordinate referrals to and access to other providers by arranging appointments, providing transportation, and other assistance to support use of medical benefits.

3. CoC policy requires all CoC-funded providers to have staff who have completed SOAR training.

| | | |
|-------|--|--|
| 1D-7. | Increasing Capacity for Non-Congregate Sheltering. | |
| | NOFO Section VII.B.1.n. | |

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

The CoC provider Catholic Charities used ESG-CV to provide non-congregate shelter in hotel rooms. These funds are expected to be spent out soon, and Catholic Charities has applied for ARPA funds from the City of Springfield to continue to use hotel rooms in the next year. In addition, the state of Massachusetts has funded the Center for Human Development to operate a hotel-based non-congregate shelter; this site has committed funds to continue through next year and has applied for funds to operate the non-congregate site on an ongoing basis.

Providers are exploring possible long-term locations for non-congregate shelter. The City of Springfield has identified acquisition/development of non-congregate shelter as a priority for HOME-ARP funding and has included funds in its HOME-ARP Allocation Plan for this purpose.

| | | |
|-------|---|--|
| ID-8. | Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases. | |
| | NOFO Section VII.B.1.o. | |

| | |
|----|---|
| | Describe in the field below how your CoC effectively collaborates with state and local public health agencies to: |
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness. |

(limit 2,500 characters)

1. The CoC encourages providers to stay connected to state communications regarding infectious disease public health policies. The state of Massachusetts has provided excellent and regular communication and policy guidance to emergency shelter and congregate living facilities, and has established policies responsive to outbreaks. The state has provided guidance regarding both COVID and monkeypox.

2. The CoC worked closely with local public health agencies early in the COVID pandemic to create local isolation and quarantine sites. As time went on, the state of Massachusetts created regional isolation sites and the CoC assisted in coordinating getting information out about the sites and how to access them. As our local shelters have had occasional outbreaks that could not be managed by existing sites, the CoC played a role in coordination of pop-up short-term isolation sites. The CoC received advice about response to particularized outbreaks from Baystate Medical Center in Springfield. The CoC continues to coordinate with local public health agencies to prevent outbreaks of COVID, monkeypox, and other infectious diseases.

| | | |
|--------|---|--|
| ID-8a. | Collaboration With Public Health Agencies on Infectious Diseases. | |
| | NOFO Section VII.B.1.o. | |

| | |
|----|--|
| | Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by: |
| 1. | sharing information related to public health measures and homelessness, and |
| 2. | facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants. |

(limit 2,500 characters)

1. The CoC shares information from the Center for Disease Control with providers, and encourages providers to stay connected so as to receive the extensive homeless system information shared by the state of Massachusetts.

2. The Springfield Department of Health and Human Services is a Health Service for the Homelessness grant recipient (and is represented on the CoC's Board of Directors) and used the HSH program extensively to provide information, PPE, and access to vaccinations to homeless people, outreach workers, and shelters. Health Services for the Homeless sponsored on site vaccination sites at shelters, and has provided rapid test kits to shelters.

| | | |
|-------|---|--|
| 1D-9. | Centralized or Coordinated Entry System–Assessment Process. | |
| | NOFO Section VII.B.1.p. | |

| | |
|----|--|
| | Describe in the field below how your CoC's coordinated entry system: |
| 1. | covers 100 percent of your CoC's geographic area; |

| | |
|----|---|
| 2. | uses a standardized assessment process; and |
| 3. | is updated regularly using feedback received from participating projects and households that participated in coordinated entry. |

(limit 2,500 characters)

1. The CoC's coordinated entry system covers 100% of our CoC's geographic area. Assessment is available at all shelters and through outreach teams that visit soup kitchens, drop-in centers, methadone clinics, encampments, and other locations where unsheltered people are.

2. The CoC uses a standardized assessment process that includes three components: 1) length of homelessness, as indicated in HMIS (or through other written verification if, for example, a person has previous homelessness in a different geographic area); 2) a standardized tool to assess housing/service needs (The CoC has been using the VI-SPDAT, the Family VI-SPDAT, the TAY-VISPDAT, and a locally-created DV assessment tool); and 3) regular case conferencing meetings where there is the opportunity to identify factors not accounted for in the VI-SPDAT self-assessment (for example, a clinician's observations of symptoms of mental illness where the individual does not report mental illness.)

3. In response to concerns that the VI-SPDAT tools are not trauma-informed and do not yield equitable outcomes in referrals to programs, the CoC has begun to begin experimenting with alternate tools and processes and plan to complete a shift to a new coordinated entry assessment process in 2022-2023. The CoC is using a person-centered design process for this task with a design team which includes people with current or recent experience of homelessness.

| | | |
|--------|--|--|
| 1D-9a. | Program Participant-Centered Approach to Centralized or Coordinated Entry. | |
|--------|--|--|

NOFO Section VII.B.1.p.

Describe in the field below how your CoC's coordinated entry system:

| | |
|----|--|
| 1. | reaches people who are least likely to apply for homeless assistance in the absence of special outreach; |
| 2. | prioritizes people most in need of assistance; |
| 3. | ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and |
| 4. | takes steps to reduce burdens on people using coordinated entry. |

(limit 2,500 characters)

1. The CoC uses proactive outreach and case management staff in shelters to engage homeless people who are not seeking housing assistance. Coordinated entry assessment takes place in many locations, including encampments, drop-in sites, and other locations where unsheltered people are located. Following assessment, homeless people are added to our community's by-name list, which is reviewed at weekly multi-agency case conferencing meetings. At the meeting, a housing navigator is assigned to each person on the list. The role of the navigator is to assist in collection of necessary documentation (birth certificate, social security card, identification). Regular group review of the by-name list ensures that no one drops off the CoCs radar, and we keep working to engage each person until they are housed.

2. The CoC prioritizes those with the longest histories of homelessness and the highest service needs for housing. It uses a scoring system that weights length of homelessness and then incorporates severity of service needs.

3. The CoC's by-name list is dynamic, using these factors and scores for length of homelessness and severity of service needs. As housing openings come available, they are offered to the person who currently has the longest history and highest need. This enables the most vulnerable to be offered housing in a timely manner. If a person declines a housing offer, the individual remains on the by-name list in the same position, and is offered the next available unit.

4. The CoC uses the following strategies to reduce the burdens on people using coordinated entry:

- using a "no-wrong door" and in-the-field approach to coordinated entry, making it easy to access
- assigning housing navigators to people experiencing long-term homelessness to assist them in gathering documentation and otherwise navigating the process
- using a coordinated by-name list and incorporating assessments into our data system, so that people do not get repeatedly assessed, and also so that people do not get inadvertently overlooked
- using a regular multi-agency case conferencing meeting to keep all agencies/caseworkers connected with a single individual apprised of status, location, and other developments regarding the person.

| | | |
|--------|--|--|
| 1D-10. | Promoting Racial Equity in Homelessness—Conducting Assessment. | |
| | NOFO Section VII.B.1.q. | |

| | | |
|----|---|------------|
| 1. | Has your CoC conducted a racial disparities assessment in the last 3 years? | Yes |
| 2. | Enter the date your CoC conducted its latest assessment for racial disparities. | 11/12/2021 |

| | | |
|---------|--|--|
| 1D-10a. | Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance. | |
| | NOFO Section VII.B.1.q. | |

| | |
|----|--|
| | Describe in the field below: |
| 1. | your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and |
| 2. | what racial disparities your CoC identified in the provision or outcomes of homeless assistance. |

(limit 2,500 characters)

1. The CoC analyzed HMIS data and US Census data to determine:
 --whether Black, Indigenous and People of Color (BIPOC) are present in the homeless population at the same rates they are present in the overall population and in the population of very low-income people
 --whether BIPOC are successfully housed at a proportionate rate to their presence in the homeless population
 --whether BIPOC stays in homelessness are longer than those of non-Hispanic whites
 --whether BIPOC returns to homelessness are higher than those of non-Hispanic whites
 --whether BIPOC rates of return homelessness (vs first-time homelessness) are higher than those on non-Hispanic whites

2. The CoC's analysis revealed:
 --Blacks and Hispanics experience disproportionate rates of homelessness in our geographic area. The number of indigenous people in our population is so small that there is insufficient data to determine rates of homelessness
 --The percentages of Blacks (53%) and Hispanics (52%) who exit homelessness to permanent housing is higher than the percent of whites (38%) who exit to permanent housing. However, the average length of homelessness is higher for Blacks (344 days) and Hispanics (335 days) than it is for non-Hispanic whites (268 days). (Note that average stays in homelessness in Massachusetts are long due to the state's large family shelter system which places most families in apartments for shelter and has very long stays.)
 --Blacks have a higher rate of returns to homelessness after exit to permanent housing (13%) than whites (11%) or Hispanics (9%)
 --The rates of return homelessness (vs first-time homelessness) are higher for Blacks (34%) and Hispanics (34%) than for whites (28%)

| | | |
|---------|---|--|
| 1D-10b. | Strategies to Address Racial Disparities. | |
| | NOFO Section VII.B.1.q. | |

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

| | | |
|----|--|-----|
| 1. | The CoC's board and decisionmaking bodies are representative of the population served in the CoC. | Yes |
| 2. | The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC. | No |
| 3. | The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups. | Yes |
| 4. | The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups. | Yes |
| 5. | The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness. | Yes |
| 6. | The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector. | Yes |

| | | |
|-----|--|-----|
| 7. | The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness. | Yes |
| 8. | The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity. | Yes |
| 9. | The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness. | Yes |
| 10. | The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system. | No |
| 11. | The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness. | No |
| | Other:(limit 500 characters) | |
| 12. | | |

| | | |
|---------|---|--|
| 1D-10c. | Actions Taken to Address Known Disparities. | |
| | NOFO Section VII.B.1.q. | |

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC and homeless providers have taken the following steps:

- Training for CoC and providers, including: understanding racism and implicit bias, understanding the disproportionate impact of homelessness on BIPOC, analyzing system- and program-level data to see disparate impact, reviewing policies and procedures to identify areas to improve in order to promote equity, and developing a diverse organization
- Updating the CoC Governance Charter to reflect values and goals of racial equity
- Convened a CoC workgroup that created a racial equity action plan
- Provided racial equity training to our Youth Action Board and created a YAB workgroup to identify racial disparities in our youth system and strategies to address disparities
- Reviewed data and created prioritization rules for distribution of Emergency Housing Vouchers that were designed to ensure that populations disproportionately impacted by homelessness would be more likely to be issued vouchers
- Have initiated a process (ongoing) to redesign components of our coordinated entry system, including design of a new assessment tool
- increased the emphasis on racial equity in the annual local CoC competition, including scoring programs on the concrete actions they are taking to address racial disparities, and the degree to which their Board and leadership reflect the racial and the diversity of the homeless population in our area
- provided program-level data to subrecipients on serving and outcomes for BIPOC, so they could use this for self-analysis and improvement

Providers have additionally taken steps that include:

- prioritizing bilingual staff (Spanish/English) and ensuring that translation is available for all languages
- providing cultural humility training to staff
- hiring staff from communities served, including those with lived experience of homelessness
- using communication materials and artwork inclusive of underrepresented populations
- implemented policies that ensure more equitable compensation and benefits for its employees
- created Diversity, Equity and Inclusion plans for their organizations
- increasing focus on housing placement in areas of opportunity

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| 1D-10d. | Tracking Progress on Preventing or Eliminating Disparities. | |
| | NOFO Section VII.B.1.q. | |

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|--|
| Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance. |
|--|

(limit 2,500 characters)

At the end of each fiscal year the CoC updates its data review of racial equity factors, and compares this to previous years' data. The CoC presents this data review and analysis at its Annual Meeting, held each year in November.

The factors reviewed annually are:

- comparison by race and ethnicity of people experiencing homelessness as compared to their rates in the overall population and in the population of very low-income people
- comparison by race and ethnicity of rates at which people are successfully housed
- comparison by race and ethnicity of length of stay in homelessness
- comparison by race and ethnicity of returns to homelessness after exit to a permanent housing destination
- comparison by race and ethnicity of rates of return homelessness (vs first-time homelessness)

| | | |
|--------|---|--|
| 1D-11. | Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking--CoC's Outreach Efforts. | |
| | NOFO Section VII.B.1.r. | |

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The CoC has a well-established and active Youth Action Board, made up of young adults who have lived experience of homelessness. The CoC provides staff support to this group. The YAB and the YAB staff member conduct outreach for new members through use of social media announcements and flyers. The YAB also attracts new members through word-of-mouth--both through youth they meet themselves and also through staff at youth-serving programs telling participants about the YAB. One of our CoC providers runs a youth drop-in center, and this location has been central to youth-directed outreach for the YAB. The YAB has two designated seats on the CoC's Board of Directors and have multiple members on the YHDP Executive Committee.

The CoC Board of Directors also has a non-youth member with lived experience who has been very involved in decision-making, including as an active member of the CoC competition scoring and ranking committee. In 2022, the CoC began building a network of more people with lived experience to increase the involvement of this population in all aspects of CoC decision-making. The CoC has initiated this process through a series of focus groups with people with lived experience, who have been recruited through flyers and by outreach workers, drop-in centers, and other providers. Through the focus groups the CoC has been identifying individuals who are interested in being more involved, and has invited them to be part of a Lived Experience Committee which will be part of the CoC's decision-making structure.

In order to assist people with lived experience to participate in these opportunities, the CoC provides transportation and a stipend for participation, as well as offering food at meetings.

| | | |
|---------|--|--|
| 1D-11a. | Active CoC Participation of Individuals with Lived Experience of Homelessness. | |
| | NOFO Section VII.B.1.r. | |

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

| | Level of Active Participation | Number of People with Lived Experience Within the Last 7 Years or Current Program Participant | Number of People with Lived Experience Coming from Unsheltered Situations |
|----|---|---|---|
| 1. | Included and provide input that is incorporated in the local planning process. | 24 | 16 |
| 2. | Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing. | 27 | 15 |
| 3. | Participate on CoC committees, subcommittees, or workgroups. | 13 | 3 |
| 4. | Included in the decisionmaking processes related to addressing homelessness. | 6 | 0 |
| 5. | Included in the development or revision of your CoC's local competition rating factors. | 11 | 7 |

| | | |
|---------|--|--|
| 1D-11b. | Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness. | |
| | NOFO Section VII.B.1.r. | |

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC provides both professional development and employment opportunities to young adults with lived experience of homelessness. The Youth Action Board (YAB) has six part-time paid executive team members, who are all members with lived experience. YAB meetings, which have youth-led agendas and activities, have in the last year included training/coaching on legislative advocacy and a series of career exploration and coaching. In previous years, YAB members have prepared and presented on topics and brought in experts on these topics--for example, domestic violence and substance use.

A number of our CoC organizations have staff with lived experience of homelessness. Many of them prioritize this experience when hiring.

| | | |
|---------|--|--|
| 1D-11c. | Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. | |
| | NOFO Section VII.B.1.r. | |

Describe in the field below how your CoC:

| | |
|----|---|
| 1. | how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and |
|----|---|

| | |
|--|--|
| | 2. the steps your CoC has taken to address challenges raised by people with lived experience of homelessness |
|--|--|

(limit 2,500 characters)

1. The CoC routinely gathers feedback by 1) meeting with the Youth Action Board to request feedback about various topics; and 2) holding focus/discussion groups with people with lived experience of homelessness and participants in CoC and ESG programs.

2. As a result of feedback, the CoC has:
 --provided extensive trauma-informed care training to providers
 --required providers to plan for barriers experienced by people seeking services--most critically, lack of transportation
 --planned for a broader survey of people in CoC- and ESG-funded programs in 2022-2023; the survey will be designed primarily by the Youth Action Board

| | | |
|--------|---------------------------------------|--|
| 1D-12. | Increasing Affordable Housing Supply. | |
| | NOFO Section VII.B.1.t. | |

Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:

| | |
|----|--|
| 1. | reforming zoning and land use policies to permit more housing development; and |
| 2. | reducing regulatory barriers to housing development. |

(limit 2,500 characters)

1. The CoC participates in the Pioneer Valley Regional Housing Committee, which is convened by the Pioneer Valley Planning Commission (PVPC) and is an outgrowth of the community's 2014 Regional Housing Plan. The housing plan specifically pointed to land use policies that inhibit housing development, including not allowing multi-family development and using large minimum lot sizes. The strategies being used to support land use reform are education and technical assistance to communities using these barriers, combined with a legislative advocacy strategy that supports smart growth and other inclusive growth incentives at the state level. The CoC provides support to the statewide advocacy on these issues.

2. As a core partner of the Western Massachusetts Network to End Homelessness (Network), the CoC convened Western Massachusetts mayors and town managers to discuss the barriers they face in creating more affordable supportive housing in their communities. As a result of these discussions, the CoC and the Network convened a meeting with 12 municipal leaders and the MA Interagency Council on Housing and Homelessness and the MA Department of Housing and Community Development (DHCD) to advocate for reform in DHCD's project approval processes. This advocacy contributed to DHCD's adoption of a "One Door" policy that will enable housing developers to seek state support for capital, subsidies and services through "one door." This streamlined approach will significantly reduce the barriers housing developers face in making supportive housing projects feasible.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|--|--|
| 1E-1. | Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice. | |
| | NOFO Section VII.B.2.a. and 2.g. | |
| | You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|------------|
| | Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition. | 08/12/2022 |
|--|---|------------|

| | | |
|-------|---|--|
| 1E-2. | Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. | |
| | NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d. | |
| | You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. | |
| | Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition: | |

| | | |
|----|--|-----|
| 1. | Established total points available for each project application type. | Yes |
| 2. | At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH). | Yes |
| 3. | At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness). | Yes |
| 4. | Provided points for projects that addressed specific severe barriers to housing and services. | Yes |
| 5. | Used data from comparable databases to score projects submitted by victim service providers. | Yes |

| | | |
|--------|---|--|
| 1E-2a. | <p>Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.</p> <p>NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.</p> | |
|--------|---|--|

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

| | | |
|----|---|--------|
| 1. | What were the maximum number of points available for the renewal project form(s)? | 100 |
| 2. | How many renewal projects did your CoC submit? | 12 |
| 3. | What renewal project type did most applicants use? | PH-PSH |

| | | |
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| 1E-2b. | <p>Addressing Severe Barriers in the Local Project Review and Ranking Process.</p> <p>NOFO Section VII.B.2.d.</p> | |
|--------|--|--|

- Describe in the field below:
1. how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
 2. how your CoC analyzed data regarding how long it takes to house people in permanent housing;
 3. how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
 4. considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC collects data on each program annually to create a program scorecard that shows the programs outcomes and compares them to CoC goals for each measure. To understand success in permanently housing people, the CoC examines HMIS data on the number of people housed and the percentage of people who maintain their housing or exit to another permanent housing location.

2. This is the first year that the CoC analyzed data regarding how long it takes to house people in permanent housing. Our analysis indicated that this is not a reliable measure for us, because we learned that many programs have not been entering participants into HMIS until the date they are housed. As a result, we did not have a consistent and reliable measure of how long it takes each program to place people in permanent housing as part of our scoring this year. We have focused on training all providers to enter participants at the time they are accepted into a program, and then update the record when the household moves into housing. We plan to include the measure of length of time to get housed in next year's competition.

3. The CoC recognizes that programs that serve the hardest to serve populations may not score as well as other programs on measures of housing stability and increasing income. The population that the CoC considers the hardest to serve are those who are chronically homeless.

4. The CoC gives points in the competition to programs that exclusively serves people who are chronically homeless. The points are awarded based on the population served are to make up for the fact that these programs are likely to score lower on some performance measures.

| | | |
|------------------------------|---|--|
| 1E-3. | Promoting Racial Equity in the Local Competition Review and Ranking Process. | |
| NOFO Section VII.B.2.e. | | |
| Describe in the field below: | | |
| 1. | how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population; | |
| 2. | how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications; | |
| 3. | how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and | |
| 4. | how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. | |

(limit 2,500 characters)

1. This is the second year in a row that the CoC has purposefully focused on inclusion of persons of different races to create the CoC competition scoring tool. Last year the CoC received guidance from the racial equity committee of the Western Massachusetts Network to End Homelessness (Network), which led to inclusion in the tool of a number of questions related to racial equity. This year, the CoC used that tool as a starting point and reviewed it with a multi-racial competition review committee, which made improvements to the questions that specifically addressed racial equity, and also recommended questions that did not directly address racial disparities, but reflected consideration of the needs of BIPOC. This year the CoC also held focus groups with people experiencing homelessness to get their guidance on the tool; the people with lived experience were predominantly BIPOC.

2. The input of people of different races resulted in more weight being attached to questions specifically about racial equity, and helped to identify questions that were objective and would be less likely to lead to vague answers that did not properly assess an organization's actions regarding racial equity.

3. The CoC formed a CoC competition review committee, which created the scoring tool, scored and ranked applications, and made final funding decisions. The majority of the committee were BIPOC.

4. One of the scored questions required project applicants to identify barriers to participation by BIPOC, the actions the project has taken to overcome those barriers, and actions that are planned in the next 12 months to overcome those barriers. This question was worth 5 points (out of 100) and was one of five questions that assessed projects on factors related to racial equity.

| | | |
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| 1E-4. | Reallocation—Reviewing Performance of Existing Projects. | |
| | NOFO Section VII.B.2.f. | |

Describe in the field below:

| | |
|----|---|
| 1. | your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed; |
| 2. | whether your CoC identified any projects through this process during your local competition this year; |
| 3. | whether your CoC reallocated any low performing or less needed projects during its local competition this year; and |
| 4. | why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable. |

(limit 2,500 characters)

1. The CoC holds a single competition in which it scores renewal, expansion and new projects and ranks them. The CoC considers reallocation when a new project ranks above existing projects.

2. The CoC did not identify any projects for reallocation this year.

3. The CoC did not reallocate any projects this year. The CoC did reduce three projects for strategic ranking reasons. Two of the three projects have been allocated more funds than they are able to spend. The third project is a rapid rehousing project which is able to make up the small resulting gap in funds through other funding.

4. This year, the CoC did not receive any applications for new projects in its regular local competition. (Following the competition, with the CoC realizing that there were no new applications, the CoC decided to submit an HMIS Expansion grant, and to allow a DV agency to seek a DV Bonus CE Expansion grant. These grants were not considered in the general local competition, so were not eligible to force reallocation of an existing grant.)

| | | |
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| 1E-4a. | Reallocation Between FY 2017 and FY 2022. | |
| | NOFO Section VII.B.2.f. | |

| | | |
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| | Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022? | No |
|--|--|----|

| | | |
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| 1E-5. | Projects Rejected/Reduced–Notification Outside of e-snaps. | |
| | NOFO Section VII.B.2.g. | |
| | You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen. | |

| | | |
|----|--|------------|
| 1. | Did your CoC reject or reduce any project application(s)? | Yes |
| 2. | Did your CoC inform applicants why their projects were rejected or reduced? | Yes |
| 3. | If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022. | 09/15/2022 |

| | | |
|--------|---|--|
| 1E-5a. | Projects Accepted–Notification Outside of e-snaps. | |
| | NOFO Section VII.B.2.g. | |
| | You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|-------------------|
| | <p>Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.</p> | <p>09/15/2022</p> |
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| <p>1E-5b.</p> | <p>Local Competition Selection Results–Scores for All Projects.</p> | |
| | <p>NOFO Section VII.B.2.g.</p> | |
| | <p>You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.</p> | |

| | | |
|--|---|------------|
| | <p>Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.</p> | <p>Yes</p> |
|--|---|------------|

| | | |
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| <p>1E-5c.</p> | <p>1E-5c. Web Posting of CoC-Approved Consolidated Application.</p> | |
| | <p>NOFO Section VII.B.2.g.</p> | |
| | <p>You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.</p> | |

| | | |
|--|---|-------------------|
| | <p>Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.</p> | <p>09/28/2022</p> |
|--|---|-------------------|

| | | |
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| | <p>1E-5d. Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.</p> | |
| | <p>NOFO Section VII.B.2.g.</p> | |
| | <p>You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.</p> | |

| | | |
|--|--|-------------------|
| | <p>Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC’s website or partner’s website.</p> | <p>09/28/2022</p> |
|--|--|-------------------|

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|---------------------------------|--|
| 2A-1. | HMIS Vendor. | |
| | Not Scored–For Information Only | |

| | | |
|--|--|-------------|
| | Enter the name of the HMIS Vendor your CoC is currently using. | Green River |
|--|--|-------------|

| | | |
|-------|------------------------------------|--|
| 2A-2. | HMIS Implementation Coverage Area. | |
| | Not Scored–For Information Only | |

| | | |
|--|--|------------|
| | Select from dropdown menu your CoC’s HMIS coverage area. | Single CoC |
|--|--|------------|

| | | |
|-------|-----------------------------|--|
| 2A-3. | HIC Data Submission in HDX. | |
| | NOFO Section VII.B.3.a. | |

| | | |
|--|---|------------|
| | Enter the date your CoC submitted its 2022 HIC data into HDX. | 05/06/2022 |
|--|---|------------|

| | | |
|-------|--|--|
| 2A-4. | Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers. | |
| | NOFO Section VII.B.3.b. | |

| | | |
|----|---|--|
| | In the field below: | |
| 1. | describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD’s comparable database requirements; and | |
| 2. | state whether your CoC is compliant with the 2022 HMIS Data Standards. | |

(limit 2,500 characters)

1. The CoC has coordinated with the two DV providers in its geographic area regarding meeting HUD's comparable database requirements. One of the providers, the YWCA, purchased a new data system in 2021 so that it would be in compliance. Its new Foothold AWARDS system complies with the 2022 HMIS Data Standards. The second provider, which is a small agency, is using EmpowerDB, which currently is able to produce data reports the CoC needs, including unduplicated PIT counts, the HIC, and program APRs. The CoC is continuing to monitor HUD requirements and EmpowerDB capabilities to ensure that this provider is able to meet its data collection and reporting requirements. .

2. The CoC believes that it is compliant with the 2022 HMIS Data Standards. The only potential compliance issue is the DV provider's use of EmpowerDB, but we believe that we are considered in compliance because that provider is able to meet its data collection and reporting requirements.

| | | |
|-------|---|--|
| 2A-5. | Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points. | |
| | NOFO Section VII.B.3.c. and VII.B.7. | |

Enter 2022 HIC and HMIS data in the chart below by project type:

| Project Type | Total Beds 2022 HIC | Total Beds in HIC Dedicated for DV | Total Beds in HMIS | HMIS Bed Coverage Rate |
|-----------------------------------|---------------------|------------------------------------|--------------------|------------------------|
| 1. Emergency Shelter (ES) beds | 2,731 | 85 | 2,612 | 98.72% |
| 2. Safe Haven (SH) beds | 8 | 0 | 8 | 100.00% |
| 3. Transitional Housing (TH) beds | 136 | 91 | 34 | 75.56% |
| 4. Rapid Re-Housing (RRH) beds | 510 | 0 | 188 | 36.86% |
| 5. Permanent Supportive Housing | 975 | 0 | 875 | 89.74% |
| 6. Other Permanent Housing (OPH) | 300 | 0 | 172 | 57.33% |

| | | |
|--------|--|--|
| 2A-5a. | Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5. | |
| | NOFO Section VII.B.3.c. | |

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

| | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,500 characters)

1. TH beds: For the CoC's non-DV TH inventory, there is only one 11-bed project which is not participating in HMIS. The project is a sober congregate living facility operated by a small agency which does not receive CoC or ESG funding. The CoC will request to meet with the agency to describe the benefits of HMIS and ask that the agency use it for this project. The CoC will offer HMIS at no cost and with full training and support.

RRH beds: Massachusetts uses state funds to provide a large rapid rehousing program for families. Although data for the program is collected in HMIS, the program is centralized and the state is unable to provide the data to CoCs in the state. The CoC will continue to advocate in the upcoming year for the state to code the data for CoCs and share the data.

OPH beds: There are two OPH projects that do not contribute HMIS. The first is the same entity that does not contribute HMIS for its TH project. The strategy for the TH and OPH projects is the same: meet with the agency to invite them to use HMIS, making clear the benefits and that all use and support is at no cost. The second project is one that previously provided HMIS but has stopped updating its data. The CoC will meet with the agency to describe the importance and benefits of HMIS, and to provide support in enabling the agency to provide updated and continuing data.

2. The CoC's coordinator, Geraldine McCafferty, will undertake the outreach and advocacy described in number 1 above.

| | | |
|-------|---|--|
| 2A-6. | Longitudinal System Analysis (LSA) Submission in HDX 2.0. | |
| | NOFO Section VII.B.3.d. | |

| | |
|--|-----|
| Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST? | Yes |
|--|-----|

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|------------------------|--|
| 2B-1. | PIT Count Date. | |
| | NOFO Section VII.B.4.b | |

| | | |
|--|---|------------|
| | Enter the date your CoC conducted its 2022 PIT count. | 02/23/2022 |
|--|---|------------|

| | | |
|-------|-------------------------------------|--|
| 2B-2. | PIT Count Data–HDX Submission Date. | |
| | NOFO Section VII.B.4.b | |

| | | |
|--|---|------------|
| | Enter the date your CoC submitted its 2022 PIT count data in HDX. | 04/29/2022 |
|--|---|------------|

| | | |
|-------|---------------------------------------|--|
| 2B-3. | PIT Count–Effectively Counting Youth. | |
| | NOFO Section VII.B.4.b. | |

| | | |
|--|--|--|
| | Describe in the field below how during the planning process for the 2022 PIT count your CoC: | |
| | 1. engaged stakeholders that serve homeless youth; | |
| | 2. involved homeless youth in the actual count; and | |
| | 3. worked with stakeholders to select locations where homeless youth are most likely to be identified. | |

(limit 2,500 characters)

1. CoC staff requested guidance and assistance from youth providers during the planning for the 2022 PIT Count in meetings of the YHDP Executive Committee and the Western Mass Network to End Homelessness Youth Committee. CoC staff worked with youth providers during the count to conduct outreach to places where they expected to find homeless youth. The CoC provided a two-week period following the date of the count where providers asked youth where they had stayed on the night of the count. During the two-week period, providers conducted frequent outreach. Youth providers held PIT count events targeting youth and young adults.

2. CoC staff met with the Youth Action Board for guidance and assistance in planning for the 2022 PIT Count. The CoC offered YAB members stipends to participate in the count.

3. Youth and youth providers provided information about the locations and times of day to find homeless youth. Locations included drop-in centers, hot meals, bus stations, parks, libraries and schools.

| | | |
|-------|---|--|
| 2B-4. | PIT Count–Methodology Change–CoC Merger Bonus Points. | |
| | NOFO Section VII.B.5.a and VII.B.7.c. | |

| | |
|---------------------|--|
| In the field below: | |
| 1. | describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; |
| 2. | describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and |
| 3. | describe how the changes affected your CoC’s PIT count results; or |
| 4. | state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2022. |

(limit 2,500 characters)

1. The CoC did not make changes to the sheltered PIT count implementation.

2. The CoC enhanced its strategies for the 2022 PIT count in the City of Holyoke, the second-largest city in the CoC's geographic area. The CoC engaged additional entities to assist with the street count. In addition, a local Holyoke group created a pop-up shelter for severe weather that took place for several days after the date of the count. Staff at the pop-up shelter asked all guests where they had stayed on the night of the PIT count and recorded all those who reported that they were unsheltered.

The CoC also increased the frequency and locations of outreach for counting youth and young adults.

3. The change in strategy for Holyoke resulted in a larger unsheltered count for that area than in previous years. The increased youth outreach identified a greater number of unsheltered youth.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|--|--|
| 2C-1. | Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses. | |
| | NOFO Section VII.B.5.b. | |
| | In the field below: | |
| | 1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time; | |
| | 2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and | |
| | 3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time | |

(limit 2,500 characters)

1. The CoC has reviewed HMIS data and consulted with prevention and homeless service providers to identify risk factors. Risk factors include: the combination of extremely low income and displacement from a doubled up situation or due to housing condemnation or eviction; extremely low income combined with a disability or a behavioral health issue; and discharge from incarceration and systems of care such as hospitals, behavioral health treatment, and foster care. Domestic violence is also a risk factor.

2. Currently, the CoC includes a robust state-funded program that provides prevention and rapid rehousing to at-risk households. The CoC has coordinated with the program to increase awareness and to assist people to access the program.

The CoC coordinates closely with ESG- and ESG-CV-funded prevention providers, including providers who have focused efforts on at-risk populations: these include New North Citizens Council, funded to provide assistance to people exiting incarceration; the YWCA, funded to provide prevention and rapid rehousing assistance to survivors of domestic violence; and Clinical Support Options, funded to provide prevention and rapid rehousing to people with behavioral health challenges. Catholic Charities provides prevention and rapid rehousing assistance to a broad range of household types, and is particularly responsive to very low-income households displaced by building condemnations.

3. Way Finders, Inc., the regional provider of prevention and rapid rehousing assistance, which coordinates these efforts with other providers.

| | | |
|--------------|---|--|
| 2C-2. | Length of Time Homeless—CoC's Strategy to Reduce. | |
| | NOFO Section VII.B.5.c. | |
| | In the field below: | |
| | 1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless; | |
| | 2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and | |
| | 3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. | |

(limit 2,500 characters)

1. The CoC coordinates regular multi-agency case-conferencing meetings to strategize placements for long-stayers--both chronically homeless and those at risk of chronic homelessness. The CoC uses all of its permanent supportive housing as DedicatedPlus and prioritizes housing placements by length of homelessness and service needs. The CoC focuses additional case management and prioritizes RRH for persons identified as at risk of chronic homelessness. The CoC participates in Community Solutions' Built for Zero initiative, through which it is regularly tracking and improving its approach to ending chronic homelessness.

2. The CoC runs twice a month HMIS data reports to identify long-stayers, and maintains a by-name list of those who are chronically homeless (both individuals and families). The list prioritizes by length of stay and severity of service needs, and the CoC has adopted the order of priority in Notice CPD-16-11. All of the CoC's PSH units are designated DedicatedPlus, in order to provide some flexibility to serve people with the highest service needs and longest stays in homelessness.

3. The CoC Administrator/Springfield Director of Housing.

| | | |
|-------|---|--|
| 2C-3. | Exits to Permanent Housing Destinations/Retention of Permanent Housing--CoC's Strategy | |
| | NOFO Section VII.B.5.d. | |

In the field below:

| | |
|----|--|
| 1. | describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; |
| 2. | describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing. |

(limit 2,500 characters)

1. As part of coordinated entry, the CoC assigns Housing Navigators to households experiencing homelessness; the job of a Housing Navigator is to help a household obtain necessary documentation for housing and assist households to access the assistance and conduct housing search. The CoC's coordinated entry system prioritizes households with the longest histories of homelessness and highest service needs for permanent supportive housing. The CoC works to increase the number of permanent supportive housing and rapid rehousing units by: reallocating CoC funds from transitional housing and poor performing projects; working with housing authorities to prioritize homeless people for units and to seek new resources (such as Mainstream and Foster Youth to Independence vouchers); approaching subsidized housing providers to seek set-asides of units; and using HOME TBRA assistance for homeless households. In 2021-2022 the CoC has partnered with three PHAs to provide Emergency Housing Vouchers to households with long stays in homelessness, and provides intensive support to assist those households in using the vouchers. The CoC is coordinating with the City of Springfield to use HOME-ARP funds to increase housing resources for currently homeless households.

2. All CoC-funded units are Housing First/low demand and provide wraparound services. The CoC has designated all PSH units as DedicatedPlus; this practice allows the CoC to quickly rehouse anyone who loses a PSH placement, without requiring the person to age into chronic homelessness again. The CoC provides training for staff working with PSH projects, including training on trauma-informed care, motivational interviewing, responding to domestic violence, and support for individuals experiencing a behavioral health crisis.

3. The CoC Administrator/Springfield Director of Housing.

| | | |
|-------|--|--|
| 2C-4. | Returns to Homelessness—CoC's Strategy to Reduce Rate. | |
| | NOFO Section VII.B.5.e. | |
| | In the field below: | |
| 1. | describe your CoC's strategy to identify individuals and families who return to homelessness; | |
| 2. | describe your CoC's strategy to reduce the rate of additional returns to homelessness; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness. | |

(limit 2,500 characters)

1. The CoC has looked at its data on persons who have returned to homelessness in order to identify risk factors. Among individuals, the highest risk factor is a combination of mental illness and active substance use. For families, risk factors are extremely low incomes and active substance use or untreated mental illness.

2. The CoC's strategy to reduce returns to homelessness is to ensure that proper assessment and assistance is provided when people are housed, so that those who are most in need of support services receive ongoing services, and those who are most in need of increased income are connected with employment and training resources. All of the CoC's programs are low-demand, Housing First. The CoC provides regular training to housing support staff to provide them the tools necessary to assist this population to remain housed.

ESG-funded prevention programs prioritize people who have been previously homeless.

3. CoC Administrator/City of Springfield Director of Housing.

| | | |
|-------|---|--|
| 2C-5. | Increasing Employment Cash Income—CoC's Strategy. | |
| | NOFO Section VII.B.5.f. | |
| | In the field below: | |
| 1. | describe your CoC's strategy to access employment cash sources; | |
| 2. | describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and | |
| 3. | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment. | |

(limit 2,500 characters)

1. The CoC has established goals for providers for the percent of participants who increase employment income. It incorporates progress toward this goal in the scoring or renewal applications. The CoC provides training to providers on accessing employment resources and programs.

2. The CoC organizes training for homeless service providers by employment training agencies, including the WIOA agency, on how people experiencing homelessness can access those programs. In the last year, the WIOA agency worked closely with our Youth Action Board to increase awareness of the assistance the WOIA agency provides to youth.

The CoC has collaborated with Way Finders, Inc. in a project called Secure Jobs, which works to link homeless persons to housing and employment at the same time. The program includes a full-time job locator; staff that assist participants with job search, placement and retention; and a pool of flexible funds that can be used to overcome barriers to employment. The Secure Jobs program is available to homeless families and individuals throughout the CoC's geographic area.

3. The Director of the Western Massachusetts Network to End Homelessness, who chairs the multi-agency Career Services committee.

| | | |
|--------|--|--|
| 2C-5a. | Increasing Non-employment Cash Income–CoC's Strategy | |
| | NOFO Section VII.B.5.f. | |

| |
|---------------------|
| In the field below: |
|---------------------|

| | |
|----|--|
| 1. | describe your CoC's strategy to access non-employment cash income; and |
| 2. | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income. |

(limit 2,500 characters)

1. The CoC provides regular training to agency staff on Social Security and cash assistance programs. During regular multi-agency case conferencing meetings, coordinated entry staff review income sources for persons on the by-name list and identify potential non-employment income sources. Subsequent case conferencing meetings review whether case workers have followed up on recommendations to apply for non-employment cash income.

The CoC requires all CoC- and ESG-funded providers to have staff who have completed SOAR training and therefore have specialized knowledge about strategies to improve approval rates for disabled people experiencing homelessness. Program staff work closely with our Health Care for the Homeless provider to obtain necessary documentation of disabling conditions.

2. CoC Administrator/City of Springfield Director of Housing

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|---|--|
| 3A-1. | New PH-PSH/PH-RRH Project–Leveraging Housing Resources. | |
| | NOFO Section VII.B.6.a. | |
| | You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness? | No |
|--|--|----|

| | | |
|--------------|--|--|
| 3A-2. | New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources. | |
| | NOFO Section VII.B.6.b. | |
| | You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness? | No |
|--|--|----|

| | | |
|--------------|---|--|
| 3A-3. | Leveraging Housing/Healthcare Resources–List of Projects. | |
| | NOFO Sections VII.B.6.a. and VII.B.6.b. | |
| | If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria. | |

| Project Name | Project Type | Rank Number | Leverage Type |
|-----------------------------|--------------|-------------|---------------|
| This list contains no items | | | |

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|--|--|
| 3B-1. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section VII.B.1.s. | |

| | |
|--|----|
| Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction? | No |
|--|----|

| | | |
|--------------|--|--|
| 3B-2. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section VII.B.1.s. | |

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

| | |
|----|---|
| 1. | Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and |
| 2. | HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons. |

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|--|--|
| 3C-1. | Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section VII.C. | |

| | | |
|--|--|----|
| | Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes? | No |
|--|--|----|

| | | |
|-------|---|--|
| 3C-2. | Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section VII.C. | |

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

| | |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act. |

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|------------------------------------|--|
| 4A-1. | New DV Bonus Project Applications. | |
| | NOFO Section II.B.11.e. | |

| | | | |
|--|--|--|-----|
| | Did your CoC submit one or more new project applications for DV Bonus Funding? | | Yes |
|--|--|--|-----|

| | | |
|--------|-------------------------|--|
| 4A-1a. | DV Bonus Project Types. | |
| | NOFO Section II.B.11.e. | |

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2022 Priority Listing.

| | Project Type | |
|----|---|-----|
| 1. | SSO Coordinated Entry | Yes |
| 2. | PH-RRH or Joint TH and PH-RRH Component | No |

You must click "Save" after selecting Yes for element 2 PH-RRH or Joint TH/RRH Component to view questions 4A-3b. through 4A-3h.

| | | |
|-------|--|--|
| 4A-2. | Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project. | |
| | NOFO Section II.B.11.(e)(2) | |

Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:

| | | |
|----|-------------------------------------|----------------------|
| 1. | Applicant Name | City of Springfield |
| 2. | Project Name | YWCA DV CE Expansion |
| 3. | Project Ranking on Priority Listing | 17 |
| 4. | Unique Entity Identifier (UEI) | N5F2KKASSZR7 |
| 5. | Amount Requested | \$51,961 |

| | | |
|--------|--|--|
| 4A-2a. | Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project. | |
| | NOFO Section II.B.11.(e)(2)(c) | |

Describe in the field below:

| | |
|----|--|
| 1. | the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and |
| 2. | how the proposed project addresses inadequacies identified in element 1 of this question. |

(limit 2,500 characters)

1. The CoC created a DV Coordinated Entry system in 2019, overseen by the region's two domestic violence, dating violence, sexual assault, and stalking providers: the YWCA of Western MA and Alianza DV Services. While the DV CE system has been successful as it has gotten established, the service need outpaces the project's capacity. The existing project needs another staff person to be able to meet the need.

2. The proposed project includes funding for a full-time Coordinated Entry staff person who will work with survivors who enter the DV CE system, provide coverage on the DV CE phone line, and respond to emergency/crisis calls received.

| | | |
|--------|---|--|
| 4A-2b. | Plan to Involve Survivors in Policy and Program Development in the New SSO-CE DV Bonus Project. | |
| | NOFO Section II.B.11.(e)(2)(d) | |

Describe in the field below how the new project will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

(limit 2,500 characters)

The project applicant, the YWCA, prioritizes hiring survivors with lived experiences in positions across the agency, including those in leadership, project staff, and members of its Board of Directors. When making hiring decisions, the agency values lived experience as much as formalized education. The YWCA also plans to solicit client feedback when clients exit services via an anonymous exit survey. The YWCA will incorporate feedback from clients into continuous quality improvement plans.

| |
|-----------------------------|
| Applicant Name |
| This list contains no items |

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

| Document Type | Required? | Document Description | Date Attached |
|--|-----------|----------------------|---------------|
| 1C-7. PHA Homeless Preference | No | PHA Homeless Pref... | 09/26/2022 |
| 1C-7. PHA Moving On Preference | No | | |
| 1E-1. Local Competition Deadline | Yes | Local Competition... | 09/22/2022 |
| 1E-2. Local Competition Scoring Tool | Yes | Local Competition... | 09/22/2022 |
| 1E-2a. Scored Renewal Project Application | Yes | Scored Form for O... | 09/22/2022 |
| 1E-5. Notification of Projects Rejected-Reduced | Yes | Notification of P... | 09/22/2022 |
| 1E-5a. Notification of Projects Accepted | Yes | Notification of P... | 09/22/2022 |
| 1E-5b. Final Project Scores for All Projects | Yes | Final Project Sco... | 09/22/2022 |
| 1E-5c. Web Posting—CoC-Approved Consolidated Application | Yes | | |
| 1E-5d. Notification of CoC-Approved Consolidated Application | Yes | | |
| 3A-1a. Housing Leveraging Commitments | No | | |

| | | | |
|---|----|--|--|
| 3A-2a. Healthcare Formal Agreements | No | | |
| 3C-2. Project List for Other Federal Statutes | No | | |

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Form for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

| Page | Last Updated |
|---|--------------|
| 1A. CoC Identification | 09/15/2022 |
| 1B. Inclusive Structure | 09/26/2022 |
| 1C. Coordination and Engagement | 09/26/2022 |
| 1D. Coordination and Engagement Cont'd | 09/26/2022 |
| 1E. Project Review/Ranking | 09/26/2022 |
| 2A. HMIS Implementation | 09/26/2022 |
| 2B. Point-in-Time (PIT) Count | 09/26/2022 |
| 2C. System Performance | 09/26/2022 |
| 3A. Coordination with Housing and Healthcare | 09/26/2022 |
| 3B. Rehabilitation/New Construction Costs | 09/26/2022 |
| 3C. Serving Homeless Under Other Federal Statutes | 09/26/2022 |

| | |
|--|-------------------|
| 4A. DV Bonus Project Applicants | 09/26/2022 |
| 4B. Attachments Screen | Please Complete |
| Submission Summary | No Input Required |

PHA Homeless Preference



HOLYOKE HOUSING AUTHORITY

475 Maple Street, Suite One

Holyoke, MA 01040-3798

Phone 413-539-2220, Fax 413-539-2227, T.D.D. 1-800-545-1833 Ext. 510

An Equal Opportunity / Affirmative Action Agency

September 26, 2022

Geraldine McCafferty
City of Springfield Office of Housing
1600 E. Columbus Ave.
Springfield, MA 01103

Dear Gerry:

I am writing to certify that Holyoke Housing Authority (HHA) provides a limited preference for chronically homeless households. HHA has a formal partnership with the Springfield-Hampden County Continuum of Care (CoC) to allocate Housing Choice Vouchers annually to eligible homeless families referred by the CoC.

The Holyoke Housing Authority participates in HUD's Moving to Work Demonstration Program. It uses its MTW authority to set aside 15 vouchers annually for chronically homeless households. The CoC's coordinated entry system refers eligible households for these vouchers.

Additionally, HHA is collaborating directly with the CoC to administer its allocation of 25 Emergency Housing Vouchers (EHVs) to eligible individuals and families as indicated in PIH Notice 2015-15.

Please contact me at 413-539-2202 should you have any questions or concerns.

Sincerely,

Matthew A. Mainville
Executive Director



SPRINGFIELD HOUSING AUTHORITY

60 Congress Street ° P.O. Box 1609 •
Springfield, MA 01101 (413) 785-4500
Fax (413) 785-4516 www.shamass.org

September 22, 2022

Geraldine McCafferty
City of Springfield Office of Housing
1600 E. Columbus Ave.
Springfield, MA 01103

Dear Gerry:

I am writing to provide confirmation that the Springfield Housing Authority provides limited preferences for homeless persons in both the public housing and the housing choice voucher (HCV) program.

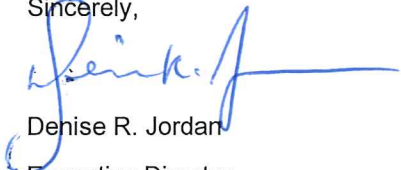
In public housing, the SHA operates a Housing First Program within its federally-assisted family developments by setting aside 35 units for access by program participants. The program provides preference for homeless families referred by the Massachusetts Department of Housing and Urban Development (DHCD) family shelter system. The program is designed to provide housing and on-site supportive services to families with long stays in family shelters to assist them in addressing the root causes of homelessness.

In the HCV program, the SHA has allocated 89 vouchers and operates, in conjunction with the City of Springfield, a project-based program for chronically homeless individuals and families. The number of project-based units varies as units are brought into or removed from the program, but 80 units are consistently under contract. In order for applicants to be eligible for the program, households must verify the existence of a disability and chronic homelessness.

In 2021 the SHA was awarded 27 Enhanced Housing vouchers and 2 FYI vouchers, which it prioritized for households headed by nonelderly disabled individuals that were experiencing chronic homelessness. The SHA has coordinated with the Continuum of Care's coordinated entry system for referrals to both the project-based and Mainstream voucher programs.

If there is any additional information that you require, please feel free to contact me.

Sincerely,


Denise R. Jordan
Executive Director

Local Competition Deadline

SPRINGFIELD-HAMPDEN COUNTY CONTINUUM OF CARE

2022 Continuum of Care Competition

REQUEST FOR PROPOSALS

For Springfield-Hampden County CoC Renewal Projects, Expansion Projects,
and New Projects that will provide:

- Permanent Supportive Housing (PSH)
 - Rapid Rehousing (RRH)
- Combined Transitional Housing-Rapid Rehousing (TH-RRH)
 - Coordinated Entry (as renewal or expansion grant)

Total Possible Competition Available Funding: \$5,153,804
Amount includes \$307,347 CoC Bonus funds and
\$440,587 Domestic Violence project Bonus funds

[Existing YHDP projects will be renewed by HUD non-competitively]

RFP Available: Wednesday, August 10, 2022

<https://springfieldhampdencoc.wordpress.com>

Bidder's Conference: Thursday, August 18, 2022, 11 a.m.

Zoom: <https://us02web.zoom.us/j/86591011269?pwd=WXIYSWRlbnQc1pLOURKSkRqR1ZQUt09>

Technical Assistance on Racial Equity, Friday, August 19, 3:00 p.m.

Zoom: <https://us02web.zoom.us/j/89986495097?pwd=UkdUd25nUThzL2MvTjZKWisYtjUydz09>

Application Due: Wednesday, August 31, 2022, 5 p.m.

TWO parts: *Esnaps* application PLUS Part 2 CoC application at

<https://www.cognitofrms.com/CityOfSpringfield1/CoCFY22Part2ProjectApplication>

Local Competition Scoring Tool

Appendix A-1: 2022 HUD NOFA Renewal/Expansion Project Scoring Tool for Ranking and Tiering


| Category | Measure | Source | Point Value | Scoring Criteria | Points Awarded |
|------------------|---|-------------------------------|-------------|---|----------------|
| Equity | Overcoming Barriers to Successful Participation: Identifies barriers (to access and/or successful participation) faced by BIPOC and has taken or will take concrete actions to eliminate barriers | Part 1 Application | 8 | Identifies barriers faced by BIPOC and has taken concrete actions to eliminate = 8 points Identifies barriers faced by BIPOC and plans concrete actions to eliminate = 5 points Identifies barriers faced by BIPOC but does not identify concrete actions to address = 2 points | |
| Equity | Anti-Discrimination and Diversity and Inclusion Policies: 1) Organization has a nondiscrimination policy that includes LGBTQ+ population, and 2) Organization has a Diversity and Inclusion Policy | Part 1 Application Attachment | 8 | Has anti-discrimination policy that includes LGBTQ+ <u>and</u> has a Diversity and Inclusion Policy= 8 points Has anti-discrimination policy that includes LGBTQ+ but no Diversity and Inclusion Policy = 4 points | |
| Equity | Persons with Lived Experience: Agency includes PWLE in roles where they may influence agency-wide policies and procedures, or otherwise solicits and incorporates recommendations from PWLE | Part 1 Application | 8 | Demonstrates that PWLE on staff, or Board, or has conducted focus groups in last year, or provides other evidence (lived experience must have been in the last 7 years) = 8 points | |
| Equity | Termination: Program termination policy and procedure provides opportunity for participant to challenge the termination | Part 1 Application Attachment | 8 | Has a written termination policy which provides opportunity to challenge the termination = 8 points | |
| Equity | Diversity among Leadership: Under-represented individuals (BIPOC and LGBTQ+) at Board, senior leadership, and program director positions | Part 1 Application | 8 | Leadership reflects homeless population (at least 60% BIPOC/LGBTQ+) = 8 points Demonstrates diversity (at least 25% BIPOC/LGBTQ+) = 6 points Minimal diversity (at least 10% BIPOC/LGBTQ+) = 2 points | |
| Quality Services | Trauma-Informed Care: Organization commitment to TIC | Part 1 Application | 5 | Demonstrates that organization operates using a TIC approach = 5 points OR CoC program staff have participated in TIC training/coaching within the last 12 months = 2 points | |
| Quality Services | Support Services: Program participants have access to comprehensive support services | Part 1 Application | 5 | Demonstrates program provides or connects participants to services = 5 points | |
| Quality Services | Addressing Barriers to Accessing Supportive Services: Organization identifies barriers participants face in accessing services and provides support to overcome barriers | Part 1 application | 5 | Demonstrates provision of assistance to participants to overcome barriers to accessing services = 5 points | |

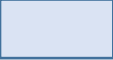
Appendix A-1: 2022 HUD NOFA Renewal/Expansion Project Scoring Tool for Ranking and Tiering


| | | | | | |
|------------------------|---|--------------------------------|------------|---|--|
| Population Served | Serves population with high barriers to housing: exclusively serves chronically homeless or DedicatedPlus | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | |
| Population served | Serves priority population: project designed to serve chronically homeless, survivors of domestic violence/trafficking, or youth 18-24 | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | |
| Housing First | Fidelity to Housing First model: Program model is Housing First | Part 1 application | 7 | No preconditions, only eligibility is what is required by law, no service reqments, assists when terminated = 7 points All except assistance when terminated = 4 pts | |
| Administration | Cost effectiveness: Project has reasonable cost per person per permanent housing maintenance/exit | <i>Esnaps</i> (budget) and APR | 2 | ≥ \$12,000 = 2 points | |
| Administration | Audit: Agency audit contains no findings and identifies agency as low risk | Agency audit | 2 | Meets requirement = 2 points | |
| Administration | CoC review: Project has no unaddressed monitoring findings or concerns in most recent monitoring | CoC records | 2 | Meets requirement = 2 points | |
| Administration | Utilization Rates: Units are full on the last Wednesday of each quarter | APR | 2 | ≥ 90% = 2 points | |
| Administration | Spend-down: Project spent a minimum of 95% of project grant | Financial records | 2 | Meets requirement = 2 points | |
| Performance - Outcomes | Housing Stabilization: Persons who remain in or exit to permanent housing | APR | 8 | ≥ 95% = 8 points ≥ 90% = 6 points | |
| Performance - Outcomes | Returns to homelessness: Persons who exited program in FY19-21 that have returned to homelessness | Custom HMIS report | 8 | ≤ 5% = 8 points ≤ 10% = 6 points | |
| Performance - Outcomes | Employment Income: Adult stayers who increased employment income | APR | 2 | ≥ 8% = 2points | |
| Performance - Outcomes | Employment Income: Adult leavers who increased employment income | APR | 2 | ≥ 15% = 2points | |
| Performance - Outcomes | Non-employment income: Adult stayers who increased non-employment income | APR | 2 | ≥ 10% = 2points | |
| Performance - Outcomes | Non-employment income: Adult leavers who increased non-employment income | APR | 2 | ≥ 25% = 2 points | |
| TOTAL | | | 100 | | |

Appendix A-1: 2022 HUD NOFA Renewal/Expansion Project Scoring Tool for Ranking and Tiering

Scoring key

 = Objective Criteria: 70 available points out of 100 (70%)

 = System Performance Criteria: 20 available points out of 100 (20%)

 = Points for severe barriers

Appendix A-2: 2022 HUD NOFA New Project Scoring Tool for Ranking and Tiering


| Category | Measure | Source | Point Value | Scoring Criteria | Points Awarded |
|------------------|---|-------------------------------|-------------|---|----------------|
| Equity | Overcoming Barriers to Successful Participation: Identifies barriers (to access to and/or successful participation) faced by BIPOC and has taken or will take concrete actions to eliminate barriers | Part 1 Application | 8 | Identifies barriers faced by BIPOC and has taken concrete actions to eliminate = 8 points Identifies barriers faced by BIPOC and plans concrete actions to eliminate = 5 points Identifies barriers faced by BIPOC but does not identify concrete actions to address = 2 points | |
| Equity | Anti-Discrimination and Diversity and Inclusion Policies: 1) Organization has a nondiscrimination policy that includes LGBTQ+ population, and 2) Organization has a Diversity and Inclusion Policy | Part 1 Application Attachment | 8 | Has anti-discrimination policy that includes LGBTQ+ <u>and</u> has a Diversity and Inclusion Policy= 8 points Has anti-discrimination policy that includes LGBTQ+ but no Diversity and Inclusion Policy = 4 points | |
| Equity | Persons with Lived Experience: Agency includes PWLE in roles where they may influence agency-wide policies and procedures, or otherwise solicits and incorporates recommendations from PWLE | Part 1 Application | 8 | Demonstrates that PWLE on staff, or Board, or has conducted focus groups in last year, or provides other evidence (lived experience must have been in the last 7 years) = 8 points | |
| Equity | Termination: Program termination policy and procedure provides opportunity for participant to challenge the termination | Part 1 Application Attachment | 8 | Has a written termination policy which provides opportunity to challenge the termination = 8 points | |
| Equity | Diversity among Leadership: Under-represented individuals (BIPOC and LGBTQ+) at Board, senior leadership, and program director position | Part 1 Application | 8 | Leadership reflects homeless population (at least 60% BIPOC/LGBTQ+) = 8 points Demonstrates diversity (at least 25% BIPOC/LGBTQ+) = 6 points Minimal diversity (at least 10% BIPOC/LGBTQ+) = 2 points | |
| Quality Services | Trauma-Informed Care: Organization commitment to TIC | Part 1 Application | 5 | Demonstrates that organization operates using a TIC approach = 5 points | |
| Quality Services | Support Services: Program participants have access to comprehensive support services | Part 1 Application | 5 | Demonstrates program provides or connects participants to services = 5 points | |
| Quality Services | Addressing Barriers to Accessing Supportive Services: Organization identifies barriers participants face in accessing services and provides support to overcome barriers | Part 1 Application | 5 | Demonstrates provision of assistance to participants to overcome barriers to accessing services = 5 points | |

Appendix A-2: 2022 HUD NOFA New Project Scoring Tool for Ranking and Tiering


| | | | | | |
|------------------------|---|---------------------------------------|-----|--|--|
| Population Served | Serves population with high barriers to housing: exclusively serves chronically homeless or DedicatedPlus | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | |
| Population served | Serves priority population: project serves chronically homeless, survivors of domestic violence/trafficking, or youth 18-24 | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | |
| Housing First | Fidelity to Housing First model: Program model is Housing First | Part 1 application | 7 | No preconditions, only eligibility is what is required by law, no service reqments, assists when terminated = 7 points | |
| Administration | Cost effectiveness: Project has reasonable cost per person | <i>Esnaps</i> application | 2 | ≥ \$12,000 = 2 points | |
| Administration | Audit: Agency audit contains no findings and identifies agency as low risk | Agency audit | 2 | Meets requirement = 2 points | |
| Experience | Experience: Experience working with the proposed population and in providing housing similar to that proposed in the application | <i>Esnaps</i> application (screen 2B) | 5 | Meets requirement = 5 points | |
| Program design | Program design: Applicant demonstrates: understanding of the needs of the clients to be served; type, scale and location of the housing fits the needs of the clients; the type and scale of all the supportive services, regardless of funding source, meets the needs of clients; and how clients will be assisted in obtaining mainstream benefits. | <i>Esnaps</i> application | 5 | Meets requirement = 5 points | |
| Performance - Outcomes | Outcome measurement: Applicant demonstrates that it measures outcomes in any existing housing programs, and provides evidence of successful outcomes | Part 1 application | 4 | Meets requirement = 4 points | |
| Leverage | Housing leverage: Project leverages housing resources with housing subsidies/units not funded through CoC or ESG. | Leverage commitment | 5 | Meets requirement = 5 points | |
| Leverage | Healthcare leverage: Project leverages health resources, including a partnership with a healthcare organization. | Leverage commitment | 5 | Meets requirement = 5 points | |
| TOTAL | | | 100 | | |

Appendix A-2: 2022 HUD NOFA New Project Scoring Tool for Ranking and Tiering

Scoring key

 = Objective Criteria: 50 available points out of 100 (50%)

 = System Performance Criteria: 4 available points out of 100 (4%)

 = Points for severe barriers

Scored Forms for One Project

| Category | Measure | Source | Point Value | Scoring Criteria | Points Awarded |
|------------------|---|-------------------------------|-------------|---|----------------|
| Equity | Overcoming Barriers to Successful Participation: Identifies barriers (to access and/or successful participation) faced by BIPOC and has taken or will take concrete actions to eliminate barriers | Part 1 Application | 8 | Identifies barriers faced by BIPOC and has taken concrete actions to eliminate = 8 points Identifies barriers faced by BIPOC and plans concrete actions to eliminate = 5 points Identifies barriers faced by BIPOC but does not identify concrete actions to address = 2 points | 3 |
| Equity | Anti-Discrimination and Diversity and Inclusion Policies: 1) Organization has a nondiscrimination policy that includes LGBTQ+ population, and 2) Organization has a Diversity and Inclusion Policy | Part 1 Application Attachment | 8 | Has anti-discrimination policy that includes LGBTQ+ <u>and</u> has a Diversity and Inclusion Policy= 8 points Has anti-discrimination policy that includes LGBTQ+ but no Diversity and Inclusion Policy = 4 points | 8 |
| Equity | Persons with Lived Experience: Agency includes PWLE in roles where they may influence agency-wide policies and procedures, or otherwise solicits and incorporates recommendations from PWLE | Part 1 Application | 8 | Demonstrates that PWLE on staff, or Board, or has conducted focus groups in last year, or provides other evidence (lived experience must have been in the last 7 years) = 8 points | 8 |
| Equity | Termination: Program termination policy and procedure provides opportunity for participant to challenge the termination | Part 1 Application Attachment | 8 | Has a written termination policy which provides opportunity to challenge the termination = 8 points | 8 |
| Equity | Diversity among Leadership: Under-represented individuals (BIPOC and LGBTQ+) at Board, senior leadership, and program director positions | Part 1 Application | 8 | Leadership reflects homeless population (at least 60% BIPOC/LGBTQ+) = 8 points Demonstrates diversity (at least 25% BIPOC/LGBTQ+) = 6 points Minimal diversity (at least 10% BIPOC/LGBTQ+) = 2 points | 6 |
| Quality Services | Trauma-Informed Care: Organization commitment to TIC | Part 1 Application | 5 | Demonstrates that organization operates using a TIC approach = 5 points OR CoC program staff have participated in TIC training/coaching within the last 12 months = 2 points | 4.5 |
| Quality Services | Support Services: Program participants have access to comprehensive support services | Part 1 Application | 5 | Demonstrates program provides or connects participants to services = 5 points | 4.5 |
| Quality Services | Addressing Barriers to Accessing Supportive Services: Organization identifies barriers participants face in accessing services and provides support to overcome barriers | Part 1 application | 5 | Demonstrates provision of assistance to participants to overcome barriers to accessing services = 5 points | 4 |

| | | | | | |
|------------------------|---|--------------------------------|------------|---|-----------|
| Population Served | Serves population with high barriers to housing: exclusively serves chronically homeless or DedicatedPlus | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | 2 |
| Population served | Serves priority population: project designed to serve chronically homeless, survivors of domestic violence/trafficking, or youth 18-24 | <i>Esnaps</i> application | 2 | Meets requirement = 2 points | 2 |
| Housing First | Fidelity to Housing First model: Program model is Housing First | Part 1 application | 7 | No preconditions, only eligibility is what is required by law, no service reqments, assists when terminated = 7 points All except assistance when terminated = 4 pts | 7 |
| Administration | Cost effectiveness: Project has reasonable cost per person per permanent housing maintenance/exit | <i>Esnaps</i> (budget) and APR | 2 | ≥ \$12,000 = 2 points | 2 |
| Administration | Audit: Agency audit contains no findings and identifies agency as low risk | Agency audit | 2 | Meets requirement = 2 points | 2 |
| Administration | CoC review: Project has no unaddressed monitoring findings or concerns in most recent monitoring | CoC records | 2 | Meets requirement = 2 points | 2 |
| Administration | Utilization Rates: Units are full on the last Wednesday of each quarter | APR | 2 | ≥ 90% = 2 points | 2 |
| Administration | Spend-down: Project spent a minimum of 95% of project grant | Financial records | 2 | Meets requirement = 2 points | 2 |
| Performance - Outcomes | Housing Stabilization: Persons who remain in or exit to permanent housing | APR | 8 | ≥ 95% = 8 points ≥ 90% = 6 points | 8 |
| Performance - Outcomes | Returns to homelessness: Persons who exited program in FY19-21 that have returned to homelessness | Custom HMIS report | 8 | ≤ 5% = 8 points ≤ 10% = 6 points | 8 |
| Performance - Outcomes | Employment Income: Adult stayers who increased employment income | APR | 2 | ≥ 8% = 2points | 0 |
| Performance - Outcomes | Employment Income: Adult leavers who increased employment income | APR | 2 | ≥ 15% = 2points | 2 |
| Performance - Outcomes | Non-employment income: Adult stayers who increased non-employment income | APR | 2 | ≥ 10% = 2points | 2 |
| Performance - Outcomes | Non-employment income: Adult leavers who increased non-employment income | APR | 2 | ≥ 25% = 2 points | 2 |
| TOTAL | | | 100 | | 89 |

Notification of Projects Rejected-Reduced

McCafferty, Geraldine

From: McCafferty, Geraldine
Sent: Thursday, September 15, 2022 7:38 PM
To: Nieves, Carmen; Aisha Pizarro; Amber Connors
Subject: CoC Competition - Right to Appeal
Attachments: YWCA-Alianza TH-RRH.Appeal.docx.pdf

Carmen, Aisha and Amber—

I am writing again regarding the CoC Competition Award to notify you that you have the right to appeal the CoC's reduction of the YWCA-Alianza TH-RRH grant by submitting an application for the full grant directly to HUD in esnaps. See the attached letter for more information.

Gerry

Geraldine McCafferty | *Director of Housing*
CITY OF SPRINGFIELD
1600 E. Columbus Avenue | Springfield, MA 01103
t: 413.787.6500 | f: 413.787.6515 | www.springfieldcityhall.com

Office of Housing
1600 East Columbus Avenue
Springfield, MA 01103
Phone (413) 787-6500
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 15, 2022

Via email to cnieves@alianzadv.org, apizarro@ywworks.org, and aconnors@ywworks.org

Carmen Nieves, Executive Director
Alianza DV Services
208 Race St.
Holyoke, MA 01040

Aisha Pizarro, Chief Operating Officer
Amber Connors, Vice President of Grants and Compliance
YWCA of Western Massachusetts
One Clough Street
Springfield, MA 01118

Dear Carmen, Aisha and Amber:

My letter to you earlier today notified you that the YWCA-Alianza TH-RRH project is being included in the CoC's application to HUD in Tier 1, with a grant amount of \$685,148. This is a reduction of \$24,729 from your current year grant.

I am writing again to notify you that you have the right to file an appeal of this decision with HUD. The process for appeal is for you to submit a "solo application" to HUD in esnaps by 8 pm on September 30, 2022.

The HUD Notice of Funding Opportunity for the CoC competition provides:

Eligible project applicants that attempted to participate in the CoC planning process in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner, may submit a solo project application to HUD and may be awarded a grant from HUD by following the procedure found in 24 CFR 578.35. Solo applicants must submit their solo project

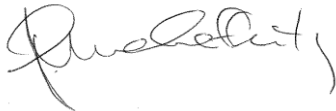
application in e-snaps to HUD by 8:00 PM EDT, on September 30, 2022. See [Section X.C of this NOFO](#) for additional information regarding the Solo Applicant appeal process.

Section X.C of the NOFO, linked above, makes clear that the right to appeal is available to projects that have their grant amount reduced. There are additional instructions provided in Section X.C that you should follow if you submit a solo application to make sure your appeal is properly considered.

As noted in my previous letter, the reason for the reduction is that an increased grant amount was accidentally included in your application last year due to a math error that occurred in calculating the cost of supportive services staff that are itemized in the application's supportive services budget. While every applicant would be pleased to receive more funds than requested, it was not the CoC's intention to provide the additional funds. The CoC Application Scoring and Ranking Committee made the determination that the CoC's application would be more competitive if this project application was submitted at the originally envisioned level.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Geraldine McCafferty".

Geraldine McCafferty
Director

McCafferty, Geraldine

From: McCafferty, Geraldine
Sent: Thursday, September 15, 2022 7:50 PM
To: Kathryn Buckley-Brawner
Subject: CoC Competition - Right to Appeal
Attachments: Catholic Charities RRH.Appeal.docx.pdf

Kathryn,

I am writing again regarding the CoC Competition Award to notify you that you have the right to appeal the CoC's reduction of the Catholic Charities RRH3 grant by submitting an application for the full grant directly to HUD in esnaps. See the attached letter for more information.

Gerry

Geraldine McCafferty | *Director of Housing*

CITY OF SPRINGFIELD

1600 E. Columbus Avenue | Springfield, MA 01103

t: 413.787.6500 | f: 413.787.6515 | www.springfieldcityhall.com

Office of Housing
1600 East Columbus Avenue
Springfield, MA 01103
Phone (413) 787-6500
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 15, 2022

Via email to k.browner@diospringfield.org

Kathryn Buckley Brawner
Executive Director, Catholic Charities Agency
65 Elliot St.
Springfield, MA 01105

Dear Kathryn:

My letter to you earlier today notified you that the Catholic Charities RRH3 project is being included in the CoC's application to HUD in Tier 1, with a grant amount of \$383,731. This is a reduction of \$18,884 from your current year grant.

I am writing again to notify you that you have the right to file an appeal of this decision with HUD. The process for appeal is for you to submit a "solo application" to HUD in esnaps by 8 pm on September 30, 2022.

The HUD Notice of Funding Opportunity for the CoC competition provides:

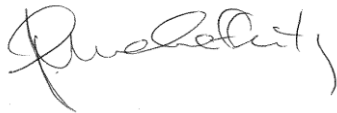
Eligible project applicants that attempted to participate in the CoC planning process in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner, may submit a solo project application to HUD and may be awarded a grant from HUD by following the procedure found in 24 CFR 578.35. Solo applicants must submit their solo project application in e-snaps to HUD by 8:00 PM EDT, on September 30, 2022. See [Section X.C of this NOFO](#) for additional information regarding the Solo Applicant appeal process.

Section X.C of the NOFO, linked above, makes clear that the right to appeal is available to projects that have their grant amount reduced. There are additional instructions provided in Section X.C that you should follow if you submit a solo application to make sure your appeal is properly considered.

As noted in my previous letter, the reason for the reduction is to ensure that the Catholic Charities RRH3 grant is entirely in Tier 1 of our grant application. If fully funded, the grant would have straddled Tier 1 and Tier 2. This would have put two renewal grants in Tier 2, which would increase the likelihood of the second renewal grant not being funded. While the final project was the CoC's lowest scoring project this year, the review committee believes that it is still a critical component of our continuum and created a strategy to minimize the risk of that program losing funding completely. Further, the inclusion of the Catholic Charities RRH3 program in Tier 1 ensures that it will be funded.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Geraldine McCafferty".

Geraldine McCafferty
Director

McCafferty, Geraldine

From: McCafferty, Geraldine
Sent: Thursday, September 15, 2022 8:01 PM
To: Bill Miller; Geoffrey Oldmixon
Subject: CoC Competition Award - Right to Appeal
Attachments: CoC-FOH PSH.Appeal.docx.pdf

Bill and Geoffrey—

I am writing again regarding the CoC Competition Award to notify you that you have the right to appeal the CoC's \$1,346 reduction of the CSO FOH PSH grant by submitting an application for the full grant directly to HUD in esnaps. See the attached letter for more information.

Gerry

Geraldine McCafferty | *Director of Housing*

CITY OF SPRINGFIELD

1600 E. Columbus Avenue | Springfield, MA 01103

t: 413.787.6500 | f: 413.787.6515 | www.springfieldcityhall.com

Office of Housing
1600 East Columbus Avenue
Springfield, MA 01103
Phone (413) 787-6500
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 15, 2022

Via email to bmiller@csoinc.org and geoffrey.oldmixon@csoinc.org

Bill Miller, Vice President, Housing and Homeless Services
Geoffrey Oldmixon, Assoc. VP of Marketing & Development
Clinical Support Options
755 Worthington St.
Springfield, MA 01109

Dear Bill and Geoffrey:

My letter to you earlier today notified you that the CSO FOH PSH project is being included in the CoC's application to HUD in Tier 1, with a grant amount of \$249,983. This is a reduction of \$1346 from your current year grant.

I am writing again to notify you that you have the right to file an appeal of this decision with HUD. The process for appeal is for you to submit a "solo application" to HUD in esnaps by 8 pm on September 30, 2022.

The HUD Notice of Funding Opportunity for the CoC competition provides:

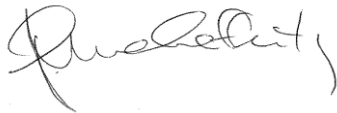
Eligible project applicants that attempted to participate in the CoC planning process in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner, may submit a solo project application to HUD and may be awarded a grant from HUD by following the procedure found in 24 CFR 578.35. Solo applicants must submit their solo project application in e-snaps to HUD by 8:00 PM EDT, on September 30, 2022. See [Section X.C of this NOFO](#) for additional information regarding the Solo Applicant appeal process.

Section X.C of the NOFO, linked above, makes clear that the right to appeal is available to projects that have their grant amount reduced. There are additional instructions provided in Section X.C that you should follow if you submit a solo application to make sure your appeal is properly considered.

As noted in my previous letter, the reason for the reduction is that the CoC Application Scoring and Ranking Committee made the determination that the CoC's application to HUD would be more competitive if a project that straddled Tier 1 and Tier 2 was fully included in Tier 1. To achieve this, the Committee needed to make some reductions in Tier 1 grants. The CSO FOH PSH grant was identified for reduction because the grant has had a significant level of unspent HUD funds for both of the last two grant years.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Geraldine McCafferty".

Geraldine McCafferty
Director

Notification of Projects Accepted

McCafferty, Geraldine

From: McCafferty, Geraldine
Sent: Thursday, September 15, 2022 10:54 PM
To: Bill Miller; Geoffrey Oldmixon; Nieves, Carmen; Aisha Pizarro; Amber Connors; Christine Palmieri; Theresa Nicholson; Chelsea Wait; Linda Cruz; Sharon Hall-Smith; Cheryl LaChance (clachance@wayfinders.org); Kathryn Buckley-Brawner; Melissa White; McCafferty, Geraldine
Subject: CoC Competition Ranking, Scores, and Awards

CoC Grantees—

One more email for you today! The chart below shows all programs, their rank, scores in the CoC competition, and their award.

Thank you all for your work in this competition, and the incredible work you all do every day.

| | Rank | Program | Score | Renewal Amount | Award |
|--------------|------|--------------------------------|-------|----------------|---------------------|
| Tier 1 | 1 | HMIS | 100 | \$ 61,992 | \$ 61,992 |
| | 2 | CSO-FOH Coordinated Assessment | 100 | \$ 243,000 | \$ 243,000 |
| | 3 | DV Coordinated Entry | 100 | \$ 230,263 | \$ 230,263 |
| | 4 | YWCA-Aianza TH-RRH | 100 | \$ 709,877 | \$ 685,148 |
| | 5 | MHA Chestnut Street | 100 | \$ 119,790 | \$ 119,790 |
| | 6 | MHA CoC PSH | 89 | \$ 777,211 | \$ 777,211 |
| | 7 | MHA Next Step | 89 | \$ 538,673 | \$ 538,673 |
| | 8 | CHD Family PSH | 76.5 | \$ 589,259 | \$ 589,259 |
| | 9 | RVCC CoC Program | 74.5 | \$ 324,797 | \$ 324,797 |
| | 10 | Gandara SHINE RRH | 70 | \$ 381,340 | \$ 381,340 |
| | 11 | Way Finders Turning Point | 68 | \$ 67,809 | \$ 67,809 |
| | 12 | Way Finders Safe Step | 67 | \$ 211,891 | \$ 211,891 |
| | 13 | CSO-FOH PSH | 65 | \$ 251,329 | \$ 249,983 |
| | 14 | Catholic Charities RRH3 | 63.5 | \$ 402,575 | \$ 383,731 |
| Tier 2 | 15 | VOC Family PSH | 48 | \$ 211,128 | \$ 211,128 |
| | 16 | HMIS Expansion | n/a | | \$ 176,000 |
| TOTAL | | | | | \$ 5,252,015 |

Gerry

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Final Project Scores for All Projects

Final Project Scores for all Projects, MA-504

| | Rank | Applicant Name | Project Name | Score | Status | Renewal Amount | Award |
|--------------|-------------|-----------------------|--------------------------------|--------------|---------------|-----------------------|---------------------|
| Tier 1 | 1 | City of Springfield | HMIS | 100 | Accepted | \$ 61,992 | \$ 61,992 |
| | 2 | City of Springfield | CSO-FOH Coordinated Assessment | 100 | Accepted | \$ 243,000 | \$ 243,000 |
| | 3 | City of Springfield | DV Coordinated Entry | 100 | Accepted | \$ 230,263 | \$ 230,263 |
| | 4 | City of Springfield | YWCA-Alianza TH-RRH | 100 | Accepted | \$ 709,877 | \$ 685,148 |
| | 5 | City of Springfield | MHA Chestnut Street | 100 | Accepted | \$ 119,790 | \$ 119,790 |
| | 6 | City of Springfield | MHA CoC PSH | 89 | Accepted | \$ 777,211 | \$ 777,211 |
| | 7 | City of Springfield | MHA Next Step | 89 | Accepted | \$ 538,673 | \$ 538,673 |
| | 8 | City of Springfield | CHD Family PSH | 76.5 | Accepted | \$ 589,259 | \$ 589,259 |
| | 9 | City of Springfield | RVCC CoC Program | 74.5 | Accepted | \$ 324,797 | \$ 324,797 |
| | 10 | City of Springfield | Gandara SHINE RRH | 70 | Accepted | \$ 381,340 | \$ 381,340 |
| | 11 | City of Springfield | Way Finders Turning Point | 68 | Accepted | \$ 67,809 | \$ 67,809 |
| | 12 | City of Springfield | Way Finders Safe Step | 67 | Accepted | \$ 211,891 | \$ 211,891 |
| | 13 | City of Springfield | CSO-FOH PSH | 65 | Accepted | \$ 251,329 | \$ 249,983 |
| | 14 | City of Springfield | Catholic Charities RRH3 | 63.5 | Accepted | \$ 402,575 | \$ 383,731 |
| Tier 2 | 15 | City of Springfield | VOC Family PSH | 48 | Accepted | \$ 211,128 | \$ 211,128 |
| | 16 | City of Springfield | HMIS Expansion | | Accepted | | \$ 176,000 |
| | | City of Springfield | UFA Renewal Costs | | Accepted | | \$ 190,765 |
| | | City of Springfield | CoC Planning Project | | Accepted | | \$ 190,765 |
| | | City of Springfield | YHDP Coordinated Entry | | Accepted | \$ 293,319 | \$ 293,319 |
| | | City of Springfield | YHDP CHD RRH | | Accepted | \$ 571,268 | \$ 571,268 |
| | | City of Springfield | YHDP Gandara TH-RRH | | Accepted | \$ 225,318 | \$ 225,318 |
| | | City of Springfield | YHDP MHA PSH | | Accepted | \$ 147,982 | \$ 147,982 |
| TOTAL | | | | | | | \$ 6,871,432 |